

**MINUTES OF THE REGULAR MONTHLY MEETING  
TOWNSHIP OF OCEAN  
AUGUST 25, 2015**

**CALL TO ORDER**

The Board President, Denise Parlamas, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

**STATEMENT OF NOTICE**

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, May 19, 2015 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website [www.oceanschools.org](http://www.oceanschools.org) on January 7, 2015.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 9, 2015 and The New Coaster Newspapers on January 8, 2015.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 7, 2015.

**ROLL CALL**

The following members were present: Mr. Robert Angelini, Mr. Clifford Brautigan, Mrs. Amy McGovern, Dr. Marwin Meller, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas, and Mrs. Sylvia Sylvia-Cioffi. Mr. Joseph Hadden was absent.

**PRESIDENT'S REPORT** – No Report

**STUDENT REPRESENTATIVES:** No Report

**SUPERINTENDENT'S REPORT** – Dr. Stefankiewicz

Dr Stefankiewicz reported on the following:

- New Teacher orientation
- Thanked the chairperson from Cedar Village for their "Stuff the Bus" donations.

**PUBLIC COMMENTS-AGENDA:** None

**APPROVAL OF MINUTES:**

Mr. Moore made a motion, seconded by Dr. Meller, for approval of the minutes of the Regular meeting July 28, 2015 and Work/Executive Session meetings of July 28 and August 11, 2015.

Motion(s) carried: 7-0-1 (Mr. Brautigan abstained on July 28 and Mr. Palutis abstained on August 11)

**APPROVAL OF BILLS:** Mr. Moore

Mr. Moore made a motion, seconded by Mrs. McGovern, for approval of the following paid items:

Minutes of the Regular Monthly Meeting – August 25, 2015 Continued:

Bills List	August 21, 2015	5,450,271.35
Payroll	July 30, 2015	461,035.18
Employer FICA & DCRP	July 30, 2015	24,482.13
Payroll	August 14, 2015	462,883.40
Employer FICA & DCRP	August 14, 2015	<u>24,629.18</u>
	Total	<u>\$6,423,301.24</u>

Motion(s) carried: 8-0

**COMMITTEE REPORTS:**

**CO-CURRICULAR STUDENT ACTIVITIES:** None

**COMMUNITY LIAISON & COMMUNICATIONS:** Mr. Angelini

Mr. Angelini made a motion, seconded by Mr. Brautigan, for approval of the following item(s):

1. **2015-2016 Board of Education Goals**

Move to approve the Board of Education Goals for the 2015-2016 school year per attached.

2. **Policies & Regulations**

Move to approve new policies and revisions/deletions to/of policies and regulations.

Policy 3152 – *(new)* Withholding an Increment

Policy 3161 – Examination for Cause

Policy 3211 – *(new)* Code of Ethics

Policy 3244 – In-Service Training (M)

Regulation 3244 – *(new)* In-Service Training (M)

Policy 5615 – *(new)* Suspected Gang Activity

3. **Sponsorship Program**

Move to approve the 2015-2016 sponsorship program participants in accordance with Board Policy # 9720 and #6164 as follows:

Diamond Sponsors     The Daniels Group, New Providence

Platinum Sponsor:     AXA Advisors, Edison  
P.W. Moss & Associates, Doylestown, PA

Gold Sponsors:     Dr. Madeline Badalaty, Ocean  
Farmers Mutual Insurance, Ocean  
Dr. Raymond Kim, Oakhurst  
Jersey State Controls, Brick  
Saker ShopRites Inc., West Long Branch, & Neptune  
Seaview Orthopedic, Ocean, Brick & Freehold  
Solutions Architecture, Newark

NOTE: This program will raise approximately \$25,500 gross proceeds for the 2015-2016 school year.

Motion(s) carried: 8-0

**FINANCIAL MANAGEMENT & RESOURCE SERVICES:** Mr. Moore

Mr. Moore made a motion, seconded by Mr. Angelini, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

*The following resolution certifies that budget balances at the end of July were adequate to pay all remaining obligations of the 2015-2016 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.*

**RESOLUTION**

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of July 31, 2015 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the final REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of July 31, 2015 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the final Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending July 31, 2015.

2. **Transfers**

*The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.*

Move for approval of the attached RESOLUTION dated, July 31, 2015 covering APPROPRIATION TRANSFERS in the 2015-2016 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

APPROPRIATION TRANSFERS in the 2014-2015 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for July and August 2015:**

**Fire Drill**

Wanamassa Elementary School ..... July 13, 2015

Wanamassa Elementary School ..... August 13, 2015

**Table Top Activity**

Wanamassa Elementary School ..... July 8, 2015

Wanamassa Elementary School ..... August 18, 2015

4. **MOESC Staffing of Aides**

Move to approve an agreement with Monmouth-Ocean Educational Services Commission to provide part-time instructional, special education and transportation aide placements as possibly needed for the period of July 1, 2015 through June 30, 2016.

5. **Nursing Services**

Move to approve nursing services during transportation of a special education student (JB) to and from school and also field trips for the 2015-2016 school year provided through Monmouth-Ocean Education Services Commission at a rate of \$51 per hour.

6. **Monmouth University Speech Therapy Students**

Move to approve an agreement between Monmouth University and the Township of Ocean Board of Education for MU speech therapy students to fulfill their clinical experience at the Township of Ocean Public Schools. (See attached)

7. **Estimated Tuition Rates - Students Received**

Move to approve the following estimated tuition rates for possible students received by the Township of Ocean Board of Education for the 2015-2016 school year:

Kinder-Garten	Grades 1-5	Grades 6-8	Grades 9-12	Learning Language Disabilities	Pre-School Disabled	Behavior Disabilities	Multiple Disabilities
\$14,135	\$16,079	\$16,630	\$16,356	\$23,734	\$17,491	\$40,000	\$23,464

Motion(s) carried: 8-0

The Board of Education discussed the tuition rates approved, and pointed out that the only tuition students accepted are placed by the state or are homeless.

**INSTRUCTION & EDUCATION:** Mr. Brautigan

Mr. Brautigan made a motion, seconded by Dr. Meller for approval of the following item(s):

1. **Student Observers**

Move to approve student observers for the 2015 Fall semester in accordance with the attached memorandums (2) dated August 7 & 21, 2015.

2. **Out of District Private Tuition for the 2015-2016 School Year**

Move to approve out of district private tuition for the 2015-2016 school year in accordance with the attached memorandums (2) dated August 7 & 20, 2015.

3. **Out of District Public Tuition for the 2015-2016 School Year**

Move to approve out of district public tuition for the 2015-2016 school year in accordance with the attached memorandum dated August 7, 2015.

4. **Curriculum for the 2015-2016 School Year**

Move to approve curriculum for the 2015-2016 school year in accordance with the attached memorandum dated August 7, 2015.

5. **Professional Development Activities – Staff**

Move to approve the attached memorandums (2) dated August 7, 2015 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

6. **Student Intern**

Move to approve Christina Addison, Monmouth University social work student, to complete 448 hours of fieldwork during the period of September 2015 - April 2016. Karen Dunn, School Social Worker, will be overseeing her completion of this fieldwork, which equates to 2 days per week, at OTHS. As part of her fieldwork, Ms. Addison, on occasion, will visit our remaining four schools to obtain exposure to other school social work experiences at the various grade levels.

7. **After School Program/Harbor School/2015-2016**

Move to approve a multiply disabled student (attending Harbor School), to attend the after-school social skills program, two days per week, at a rate of \$55.00 per session. This after-school program, which will run September 14, 2015 through June 20, 2016 at Harbor School, will enable the student to learn and apply social skills.

8. **Alternate Placement – Out of District**

Move to approve an agreement with Monmouth-Ocean Educational Services Commission for the placement of two Ocean Township High School twelfth grade students (#70635 and #53311) at Crossroads, for the 2015-2016 school year. Crossroads is located in Monmouth County. Placement at Crossroads will begin on September 3, 2015. At some point during the year (date to be determined) the students could move to the Choices program for the remainder of the school year. The yearly cost for Crossroads is \$16,000.00 and Choices is \$21,500.00. MOESC will pro-rate the fee if and when the students move on to Choices.

9. **Administrative Internship**

Move to approve an Administrative Internship for Julie Alexander, Social Studies Teacher, Intermediate School in accordance with the attached memorandum dated August 21, 2015.

10. **2015-2016 District Goals & Objectives**

Move to approve District Goals & Objectives for the 2015-2016 school year, copy attached.

Motion(s) for carried: 8-0

**NEGOTIATIONS:** No Report

**PERSONNEL:** Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mr. Brautigan, for approval of the following item(s):

1. **Employee Suspension without Pay**

Move to approve the suspension, without pay, for the period of August 10 through 14, 2015 of employee number 7685.

2. **Clerical Substitute and Substitute Instructional Assistant**

Move to approve Monica Poniros as a Clerical Substitute and an Instructional Assistant Substitute for the 2015-2016 school year.

3. **Instructional Assistant Substitute**

Move to approve Eva Dobrowski as an Instructional Assistant Substitute for the 2015-2016 school year.

4. **Issuance of Contracts**

Move to approve that contracts be issued to the following:

**To fill vacancy positions:**

Michele Ferrara	Instructional Assistant – Part-time	\$18,880.00*
	Wayside School Kindergarten Class	Step 1
	Non-Tenure Track Position	
	Actual Start & Effective Dates: Pending criminal history background check.)	

(Ms. Ferrara replaces Heather Fonti who resigned. \*Salary is commensurate with the Township of Ocean School District Instructional Assistant 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

Alyssa Fiorillo	Special Education Teacher/Part-time	\$30,030.00*
	Wanamassa Elementary School	BA/Step I
	Actual Start Date: September 1, 2015	
	Effective Date: September 1, 2015	

(Ms. Fiorillo was previously approved at the July 28, 2015 work meeting of the Board pending criminal history background check. Clearance has been received. This is a newly budgeted position/Resource Room. \*Salary is commensurate with the Township of Ocean School District Teachers' 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

Vincenzo Franze	Health & Physical Education Teacher	\$22,217.00*
	Part-time	BA/Step 1
	Intermediate School	
	Actual Start Date: September 1, 2015	
	Effective Date: September 1, 2015	

(Mr. Franze replaces John Nacarlo who retired. \*Salary is commensurate with the Township of Ocean School District Teachers' 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

Jenny Gillan	Special Education Teacher	\$53,625.00*
	Wayside Elementary School	BA/Step I
	Actual Start Date: September 1, 2015	
	Effective Date: September 1, 2015	

(Ms. Gillan was previously approved at the July 28, 2015 work meeting of the Board pending criminal history background check. Clearance has been received. This is a newly budgeted position/Resource Room). \*Salary is commensurate with the Township of Ocean School District Teachers' 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

Heather G. Krueger	Special Education Teacher	\$57,005.00
	Intermediate School/ Fifth Grade-wing	BA/Step 4-5
	Actual Start & Effective Dates: Pending criminal history	

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background check & release from current employer.

(Mrs. Krueger replaces Raphael Tangalos who resigned. \*Salary is commensurate with the Township of Ocean School District Teachers' 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

Emily A. Lee	Art Teacher	\$57,525.00*
	Wayside Elementary School	MA/Step I
	Actual Start Date: September 1, 2015	
	Effective Date: September 1, 2015	

(Mrs. Lee was previously approved at the July 14, 2015 work meeting of the Board pending criminal history background check. Clearance is in order. Mrs. Lee replaces Barbara Suchernick who retired July 1, 2015. \*Salary is commensurate with the Township of Ocean School District Teachers' 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

Nora Lopez Matta	World Language Teacher/Spanish	\$57,005.00*
	Wanamassa, Wayside, and Ocean	BA/Step 4-5
	Township Elementary Schools	
	Actual Start Date: September 1, 2015	
	Effective Date: September 1, 2015	

(Ms. Lopez Matta was previously approved at the July 14, 2015 work meeting of the Board, pending criminal history background check. Clearance is in order. Ms. Lopez Matta replaces Barbara Lupinski who retired July 1, 2015. \*Salary is commensurate with the Township of Ocean School District Teachers' 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

Tyrone W. Smith	Custodian I	\$32,085.00*
	Night Shift/Wanamassa School	Step A
	Non-Tenure Track Position	
	Actual Start Date: August 24, 2015	
	Effective Date: September 1, 2015	

(Mr. Smith was previously approved at the July 28, 2015 work meeting of the Board pending criminal history background check and release from current employer. Both are in order. Mr. Smith replaces Brian Boylan who retired. \*Salary is commensurate with the Township of Ocean School District Custodians' 2014 – 2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

Christine A. Vinegra	Special Education Teacher	\$53,625.00*
	Ocean Township Elementary School	BA/Step I
	Actual Start Date: September 1, 2015	
	Effective Date: September 1, 2015	

(Ms. Vinegra was previously approved at the July 28, work meeting of the Board pending criminal history background check. Clearance has been received. This is a newly budgeted position/MD Class. \*Salary is commensurate with the Township of Ocean School District Teachers' 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

**To fill a replacement/non-tenure track position:**

Minutes of the Regular Monthly Meeting – August 25, 2015 Continued:

Allison Schultz	English Teacher	\$53,625.00*
	High School	BA/Step 1
	Non-Tenure Track Position/Maternity Leave Replacement	
	Actual Start & Effective Dates: Pending criminal history background check.	

(Ms. Schultz replaces Laura Terlecky who will be out on a maternity leave of absence for the 2015-2016 school year. \*Salary is commensurate with the Township of Ocean School District Teachers' 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

5. **Revised Contracts**

Move to approve that revised contracts be issued to the following Security Monitors (non-tenure track positions). The three Security Monitors will be revised from a part-time to full-time status effective September 1, 2015. The change reflects a revision in salary to that of \$22,000.00\* each.

Joseph Heitz, Ocean Township Elementary School  
Richard Chiaro, Wanamassa Elementary School  
Steven Blecki, Wayside Elementary School

(\*Salary will be revised after an accepted settlement.)

6. **Revised Contract**

Move to approve that a revised contract be issued to the following employee effective September 1, 2015:

Timothy Jester	From: Custodian I/Night Shift, Ocean Township Elementary School
	To: Head Custodian
	Ocean Township Elementary School
	\$43,905.00*

(Mr. Jester replaces John Fornicola who was transferred to the Intermediate School as Head Custodian. This is a revision in job title and salary. \*Salary is commensurate with the Township of Ocean School District Custodians 2014-2015 salary guide and will be revised upon an accepted negotiated 2015-2016 salary guide.)

7. **Change in Assignment**

Move to approve a change of assignment for the following employee effective September 1, 2015:

Rita Kondoleon	From: French Teacher, Intermediate School
	To: French Teacher, Intermediate School, Ocean Township, Wanamassa, and Wayside Elementary Schools

(Mrs. Kondoleon will teach the first half of her day at the Intermediate School then go to one of the 3 elementary schools each afternoon.)

8. **Employee Transfer**

Move to approve the following employee transfer effective September 1, 2015:

Juan Sanchez	From: Custodian I/OTES	\$32,085.00.
	To: Custodian I/Swing Shift/ High School & Wanamassa School	

9. **Class Size Reduction Teacher**

Move to approve the following Class Size Reduction Teacher for the 2015-2016 school year; 3 hours per day, \$30.00 per hour:

**Non-tenure track position:**

Nicole Ippolito                      Wayside Elementary School (Pending criminal history background check and release from current employer.)  
(Mrs. Ippolito replaces Alison Ross who moved to a part-time Basic Skills teaching position.)

10. **Volunteer Football Cheering Coach**

Move to approve Brianne Brannigan as a volunteer football cheering coach for the 2015-2016 school year.

11. **Unpaid Family Leave of Absence**

Move to approve Marie Matyas, Bus Driver, Transportation Department to take an unpaid family leave of absence beginning September 3, 2015 and continuing through November 20, 2015 (12 weeks). Mrs. Matyas is expected to return to work on November 23, 2015. While out on an unpaid family leave of absence, Mrs. Matyas will be responsible for paying the appropriate contribution towards her health insurance coverage.

12. **Revision to an Unpaid Family Leave of Absence**

Move to approve a revision to an unpaid family leave of absence for Tammy Garrett, Elementary Classroom Teacher, Wayside School, to reflect the use of 10 weeks of unpaid family leave beginning at the conclusion of her eligible sick leave (September 18, 2015). Mrs. Garrett's last day of work was June 23, 2015. She is expected to return to the classroom on Wednesday, November 25, 2015. (Mrs. Garrett was originally approved, at the June 23, 2015 regular meeting, to take 12 weeks of unpaid family leave.)

13. **Substitute Teachers**

Move to approve Substitute Teachers for the 2015-2016 school year in accordance with the attached list dated August 21, 2015.

14. **Additional Child Study Team- 2015 Summer Employment**

Move to approve additional Child Study Team employment for Summer 2015 in accordance with the attached memorandum dated August 20, 2015.

15. **Substitute Bus Drivers and Substitute Transportation Aides for the 2015-2016 School Year**

Move to approve the following Substitute Bus Drivers and Substitute Transportation Aides for the 2015-2016 school year:

**Substitute Bus Drivers**

Lars Bergrud  
Gary Black – am only  
Carol Brohmer – on call  
Dan DeBenedetto  
Dee D'Esposito – pm only - Bowling Team

**Transportation Aides**

Scott Broyles  
Anthony Dudick  
Pam Hellwege

**Mission I Aides**

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Richard English	Elaine Balzarano
Lisa Gueringer	Carol Rice
Lee Ann Gutierrez – pm - on call	
Robert Massino	
James Page	
Bob Paglia, Jr. – pm - on call	
Jeffrey Reisler – pm only- Tennis Team	
Robin Sanderson	
Jerome Smith	
Anthony Tomlinson	
Josh Thompson – pm only	
James Valente	
Don Wilkens – pm - on call	
Gisella Wood – pm - on call	

16. **Custodial Substitutes for the 2015-2016 School Year**

Move to approve the following Custodial Substitutes for the 2015-2016 school year:

Alex Brewer	Brian Jones
Frank Carson	Josefina Kapcio
James Cazeau	Robert Kowana
Harold Decker	Philius Monestime
Daryl Dunn	Scott Pembleton
Marilyn Eliades	Ronald Pearson
Carl Fleury	Jorge Puello
Kevin Foley	Nick Terranova
Thania Gallo	Sandra VanBrunt
Zachary Gerard	Jean Veillard
Nick Haberstroh	Leandro Zaragoza

17. **Playground Aides and Playground Aide Substitutes for the 2015-2016 School Year**

Move to approve the following as Playground Aides and Playground Aide Substitutes for the 2015-2016 school year:

**Ocean Township Elementary School**

Cheryl DeGirolamo\*  
Natalie Maggio\*  
Joanne Prascsak

**Substitutes**

Gail Caruso  
Terri Rogers  
Debbie Siciliano

**Wayside Elementary School**

Meghan Alderiso  
Christine Applegate  
Ellen Berenberg\*\*  
Barbara D'Elia  
Dana Dentino  
Kelle DeSarno  
Richard Kirk  
Jamie Scerbo  
Margie Seager\*  
Tina Shah

**Wanamassa Elementary School**

Jill Edelson  
James Ianicelli  
Brenda Karinja  
Kathleen Kenney\*  
Cheryl Monaco  
Kathy Savare  
Joyce Solimene  
Helen Wyckoff

Maria Siano\*\*  
Marianne Tantrum  
Karen Wegrzyniak\*

\*In addition, approved as a clerical substitute to work in the main office of the Elementary School copying instructional materials for teachers.

\*\*Approved to work the breakfast program. This is in alignment with the Playground Aide job description.

18. **Declined - Offer of Employment**

Move to approve Lisa Burnup's decision to decline the Township of Ocean Board of Education's offer of employment as an Instructional Assistant. (Ms. Burnup had been approved at the August 11, 2015 work meeting, pending criminal history background check.)

19. **Resignations**

Move to approve the following resignations:

Kristin Norton    Special Education Teacher (Part-time)  
                            High School  
                            Effective: August 21, 2015

Melissa Torres    Special Education Teacher (Part-time)  
                            Wayside School  
                            Effective: August 25, 2015

Taylor Shanley    Instructional Assistant  
                            Wanamassa School  
                            Effective: August 21, 2015

Motion(s) for carried: 8-0

**PLANNING & CONSTRUCTION:** Mr. Palutis

Mr. Palutis made a motion, seconded by Dr. Meller for approval of the following item(s):

1. **Change Order – High School Bleacher/Press Box and Track Renovations Project**

Move to approve a change order for an additional walkway and other work to be provided in the amount of \$20,413.00, per Cypreco Industries, Neptune, for the Ocean Township High School Bleacher/Press Box and Track Renovations project, as per the attached.

Motion(s) for carried: 8-0

**TECHNOLOGY:** Mr. Palutis

Mr. Palutis made a motion, seconded by Mr. Brautigan for approval of the following item(s):

1. **Acceptance of Non-Public Technology Initiative**

Move to approve the Township of Ocean Board of Education to accept the 2015-2016 New Jersey Nonpublic School Technology Initiative Program allocation for the district for a total amount of \$19,760 and each nonpublic school allocation is as follows:

Hillel High School	\$ 4,966.00
Hillel Yeshiva of the Shore Area	\$10,998.00
Ilan High School	\$ 1,196.00
Yeshiva at the Jersey Shore	<u>\$ 2,600.00</u>
DISTRICT TOTAL	\$19,760.00

Motion(s) for carried: 8-0

**OLD BUSINESS:** None

**NEW BUSINESS:**

- Board of Education congratulated a past student, Nick Manfredi, up for an academy award, for his senior thesis at the New York School of Visual Arts.

**PUBLIC COMMENTS:**

- Mrs. Alto, parent, asked about the test prep period for 5<sup>th</sup> grade. The Superintendent and the Intermediate school administration discussed the period and syllabus of the class. Mrs. Alto also asked about the course class work. The Superintendent discussed the value of the arts for all students. Mrs. Alto discussed the clubs and activities offerings at the intermediate school.
- Gail topper, parent, asked about the computer application class. The Assistant Principal discussed the shift of technology offerings at the Intermediate school.

**ADJOURNMENT: 8:37 p.m.**

There being no further business, Dr. Meller made a motion, seconded by Mr. Brautigan, that the meeting be adjourned. This motion carried 8-0.

Respectfully submitted,

Kenneth Jannarone  
School Business Administrator/  
Board Secretary