

REGULAR MEETING

ATTACHMENTS

FEBRUARY 16, 2016

COMMUNITY LIAISON & COMMUNICATIONS COMMITTEE

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
February 9, 2016**

CALL TO ORDER

Mr. Joseph Hadden, President, called the meeting to order at 7:00 p.m., in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present – Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi
Staff in attendance – Mr. Jannarone, School Business Administrator, Dr. Stefankiewicz, Superintendent, Marion Conrad, Asst. Superintendent-Curriculum & Instruction and Michael Hall, District Network Administrator.

Enter Executive Session – 7:02 p.m.

Approval: Motion offered by Mrs. Parlamas, seconded by Mr. Hadden and carried 9-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), Litigation (Loch Arbour versus Township of Ocean School District) and Student Matter. It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will take action upon returning to work session.

Adjourn Executive Session – 7:26 p.m.

Approval: Motion offered by Mrs. McGovern, seconded by Mr. Clayton and carried 9-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Hadden

Mr. Hadden discussed the following item(s):

- Looking into Block Scheduling results and will be addressed on a future agenda.

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Reviewed and discussed the proposed school calendar. The Board of Education discussed the options for the 2016-2017 school year.
- Senator Jennifer Beck regarding the Heroin Forum on March 9th at the high school.
- 'Meet the Superintendent Night' at Wanamassa, discussed attendance and issues that were reviewed.
- Discussed preliminary state testing results.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Bayshore Bus – will be on agenda next week for purchase.

PUBLIC COMMENT: None

COMMITTEE REPORTS:

The Board of Education discussed committee items:

CO-CURRICULAR STUDENT ACTIVITIES: No Report

Twp of Ocean BOE Work Meeting Minutes (continued) – February 9, 2016

COMMUNITY LIAISON & COMMUNICATIONS: Mrs. Sylvia-Cioffi

The following item(s) were discussed:

1. **Discussion: Policies**

Board of Education and administration discussed the first reading of possible revisions to policy(s).

Policy 9160 – Public Attendance at School Events

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

2. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – February 2, 2016

Motion(s) for item #2 carried: 9-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Moore

The following item(s) were discussed:

1. **Discussion: Budget 2016-2017**

Board of Education and administration continued budget discussions for the 2016-2017 budget. Marion Conrad, Asst. Superintendent of Curriculum & Instruction and Michael Hall, District Network Administrator, were in attendance and discussed the technology budget and technology staffing levels.

2. **Discussion: Ocean Township Little League Partnership (OTLL)**

Board of Education and administration discussed the partnership with OTLL regarding use of the baseball field at 163 Monmouth Road (Administration Building). See attached contract.

Mr. Moore made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

3. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated February 9, 2016.

Motion(s) for item #3 carried: 9-0

INSTRUCTIONAL & EDUCATION: Mr. Marshall

The following item(s) were discussed:

1. **Discussion: Student Observers**

Board of Education and Administration discussed student observers for the 2015-2016 school year in accordance with the attached memorandum dated February 5, 2016.

Mr. Marshall made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

2. **Suspension Report**

TwP of Ocean BOE Work Meeting Minutes (continued) – February 9, 2016

Move to approve the District's Suspension Report for the month of January 2016, copy attached.
Board of Education discussed the suspension report.

3. Professional Development Activities – Staff

Move to approve the attached memorandum dated February 9, 2016 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Motion(s) for items #2 & 3 carried: 9-0

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

The following item(s) were discussed:

1. Discussion: Retirement

Board of Education and Administration discussed the following retirements effective, July 1, 2016:

Donna Lynn Manning, Elementary Teacher, Wanamassa Elementary School
Lisa Parrella, Elementary Teacher, Wanamassa Elementary School
Donna Weldon, Elementary Teacher, Ocean Township Elementary School

2. Discussion: Instructional Assistant/Spring Track

Board of Education and Administration discussed using Jose Maria Olaguera, an Instructional Assistant at the Intermediate School, to provide aide support to an Intermediate School student (8th grade) with disabilities participating in Spring Track. Mr. Olaguera will be paid at his hourly contractual rate. During the period of March 14, 2016 through late May 2016. Mr. Olaguera will shadow the student/Spring Track team member after school and on weekends, in accordance with the Spring Track program's practice and meet schedule.

5. Discussion: Retirements

Board of Education and Administration discussed the following retirements effective July 1, 2016.

Diane Iamello, Elementary Teacher, Ocean Township Elementary School
Dr. Frank Mastellone, Science Teacher, Ocean Township High School
Nydia Pola, Secretary III, Ocean Township Elementary School

Mrs. Parlamas made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

3. Substitute Teacher for the 2015-2016 School Year

Move to approve Nicholas Alvarez as a Substitute Teacher for the 2015-2016 school year.

4. Issuance of Contract

Twp of Ocean BOE Work Meeting Minutes (continued) – February 9, 2016

Move to approve that a contract be issued to the following:

To fill a vacancy position:

Nicholas Alvarez	Health & Physical Education Teacher	\$22,354.00
	Part-time	Prorated
	Intermediate School	BA/Step I
	Actual Start & Effective Dates: Pending criminal history background check.	

(Mr. Alvarez replaces Vincenzo Franze who moved to a full time position.)

6. Issuance of Contracts

Move to approve that contracts be issued to the following:

To fill a vacancy position:

Cristina Pesce	Italian Teacher	\$53,955.00
	High School	Prorated
	Actual Start Date: March 1, 2016	BA/Step 1
	Effective Date: March 1, 2016	

(Mrs. Pesce replaces Maria Stanton who will retire on March 1, 2016.)

To fill a vacancy non-tenure track position:

James Sheppard	Computer Technician/ Level I	\$35,000.00
	District-wide	Prorated
	Non-Tenure Track Position	
	Actual Start & Effective Dates: Pending criminal history background check.	

(Mr. Sheppard replaces Andrew Spaeth who resigned.)

7. Revised Contract

Move to approve that a revised contract be issued to the following employee:

Rudolph Waldinger	From: Computer Technician/Level I (Part-time)	
	To: Computer Technician/Level I (Full-time)	\$35,000.00
	District-wide	Prorated
	Non-Tenure Track Position	
	Actual Start & Effective Dates: March 1, 2016	

(Mr. Waldinger replaces Kevin Watkins who moved to a Level II Computer Technician position. Revision reflects a change in work hours from part-time to full-time and an increase in salary.)

8. Instructional Assistant/Extracurricular

Move to approve using Mary Ann Rogers, an Instructional Assistant at the High School, to provide aide support to a High School student with disabilities on February 5, 2016 and February 11, 2016. Mrs. Rogers will accompany the student to extracurricular night-time activities (OTHS Choir karaoke and OTHS Dram Club Valentine's fundraiser), for a total of 8 hours. Ms. Rogers will be paid at her hourly contractual rate.

Twp of Ocean BOE Work Meeting Minutes (continued) – February 9, 2016

Motion(s) for items #3, 4 and 6 thru 8 carried: 9-0

PLANNING & CONSTRUCTION: Mr. Dietrich

The following item(s) were discussed:

1. **Discussion: Referendum**

P.W. Moss & Associates and Solutions Architecture were in attendance and discussed the bid openings for:

1. Unit Ventilators Upgrades for the High School and Wayside Elementary School
2. Wayside Elementary School Addition and Partial Interior Alternations, bid that was delayed.

Mr. Dietrich made a motion, seconded by Mrs. McGovern to approval of the following:

2. **Bid Award: Unit Ventilators Upgrades for Ocean Township High School & Wayside Elementary School**

Move to reject all bidders for UV upgrades at Ocean Township High School and Wayside Elementary School submitted February 9, 2016 at 10:00 a.m., as per the attached bid results. Bids are being rejected due to all bids exceeding the district budget estimate.

Bids were opened on February 9, 2016 at 10:00 a.m. in the Administration Building Auditorium.

Motion carried: 9-0

TECHNOLOGY COMMITTEE: Mr. Palutis

The following item(s) were discussed:

1. **Discussion: Managed Printing Services Contract**

Board of Education and administration discussed a managed printing services proposal for the Township of Ocean School District as per attached.

OLD BUSINESS:

- Banner backdrop for the regular Board meetings will be utilized in the auditorium.

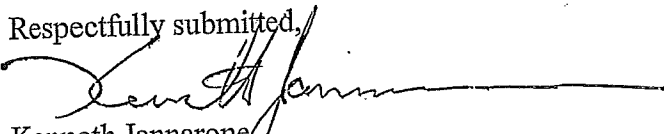
NEW BUSINESS: No report

PUBLIC COMMENT: None

ADJOURN MEETING: 10:22 p.m.

There being no further business Mrs. Parlomas made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,



Kenneth Jannarone
School Business Administrator/
Board Secretary

POLICY

OCEAN TOWNSHIP BOARD OF EDUCATION

Community
9160/Page 1 of 1

PUBLIC ATTENDANCE AT SCHOOL EVENTS

9160 PUBLIC ATTENDANCE AT SCHOOL EVENTS

The Board of Education welcomes the attendance of members of the community at athletic and other public events held by the schools of the district and acknowledges its duty to maintain order and preserve the facilities of the district during the conduct of such events.

The Board may bar the attendance of any person at a school event whose conduct constitutes a disruption. The Board prohibits the possession and consumption of alcoholic beverages at any function sponsored by the district, and, further, prohibits wagering on school premises. There will be no smoking at any public function held in a school building.

Active duty military members, veterans, their spouses and dependent family members are admitted (some limitations may apply) to most activities of the schools, including athletic events, free of charge, with appropriate military ID. Accepted ID includes active duty military/national guard ID cards, retired military ID cards, and/or a Veteran's ID card.

Any senior citizen of the Township of Ocean may apply and will be given a "Senior Citizens Guest Pass," which shall permit them to attend most activities of the schools, (some limitations may apply) including athletic events, free of charge. These guest passes shall represent a small token of appreciation from the Board for all that the school district's senior citizens have done for the schools over the years. In addition, all faculty members and members of the Board shall receive an annual "Courtesy Pass" which will admit them and a guest, without charge, to any Board sponsored or supported event (some limitations may apply) which is ordinarily open to the general public.

The Board will honor athletic passes from all districts that all members of conferences in which teams of this district compete and that honor the passes of this district.

Adopted: 18 December 1979

Revised: 17 July 1990, 20 August 1996, 15 May 2012, 16 February 2016



FINANCIAL MANAGEMENT RESOURCE SERVICES COMMITTEE

Twp of Ocean BOE

Expense Account Adjustment Analysis By Adjustment#

Current Cycle : January

va_exaa2.082406
01/29/2016

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000099	BT: JAN-001	10-000-1000-56900-10-25	TRANSFER TO CHARTER SCHO	01/12/2016	GSTONE	\$16,600.00	\$8,862.00	\$25,462.00
	BT: JAN-001	11-000-1000-56300-10-25	TUIT CTY VOC REGULAR	01/12/2016	GSTONE	\$577,320.00	(\$8,862.00)	\$568,458.00
			Total for Adjustment #	000099			\$0.00	
000100	BT: JAN-002	11-000-2610-42012-06-27	FLOORS & CEILINGS	01/12/2016	GSTONE	\$9,500.00	\$15,000.00	\$24,500.00
	BT: JAN-002	11-000-2620-62202-10-25	UTILITIES - ELECTRIC	01/12/2016	GSTONE	\$690,000.00	(\$15,000.00)	\$675,000.00
			Total for Adjustment #	000100			\$0.00	
000104	BT: JAN-003	11-000-2160-10101-05-00	SPCH SRV:TCHR SAL WAY	01/19/2016	GSTONE	\$176,732.00	(\$13,446.00)	\$163,286.00
	BT: JAN-003	11-000-2160-32023-10-38	RELATED SRV: PURCH PROF	01/19/2016	GSTONE	\$113,500.00	\$13,446.00	\$126,946.00
			Total for Adjustment #	000104			\$0.00	
000109	BT: JAN-004	11-000-2190-39003-10-38	CST DPD SRV	01/29/2016	GSTONE	\$24,104.00	(\$6,000.00)	\$18,104.00
	BT: JAN-004	11-000-2190-61056-10-38	CST TEST MATRL	01/29/2016	GSTONE	\$11,390.00	\$6,000.00	\$17,390.00
			Total for Adjustment #	000109			\$0.00	
000110	BT: JAN-005	11-190-1000-58001-02-06	TRAVEL WLD LANG GR.K-5	01/29/2016	GSTONE	\$0.00	\$225.00	\$225.00
	BT: JAN-005	11-190-1000-89001-06-06	WORLD LANGUAGE FEES	01/29/2016	GSTONE	\$1,400.00	(\$225.00)	\$1,175.00
			Total for Adjustment #	000110			\$0.00	

Total Current Appropriation Adjustments

\$0.00

Office of the School Business Administrator
Township of Ocean School District
February 16, 2016

REQUESTS FOR USE OF SCHOOL FACILITIES

Ocean Girls Lacrosse

OTHS, Athletic Field

May 15, 2016

8:00 am – 3:00 pm

Purpose: Round Robin Mini Tournament

Use of Facility Fee: \$0.00

Camp Invention

Wayside, Auditorium, Classrooms

June 27, 28, 29, & 30, 2016

6:00 pm – 9:00 pm

Purpose: 4-day Stem Summer Camp

Use of Facility Fee: \$0.00

St. Anselm's Track & Field

OTHS, Track

Tuesday & Friday Evenings,

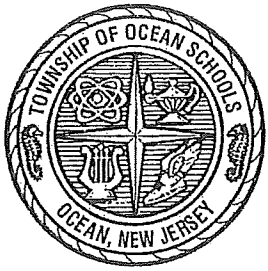
Saturday Mornings

April and May 2016

Times TBD

Purpose: Track & Field Practice & meets

Use of Facility Fee: \$75.00 p/date: TBD



AGREEMENT

SHARED SERVICES AGREEMENT
BETWEEN THE TOWNSHIP OF OCEAN BOARD OF EDUCATION
AND THE OCEAN TOWNSHIP LITTLE LEAGUE
FOR BASEBALL FIELD SHARING

Agreement made this ____ day of _____, by and between the **Township of Ocean Board of Education** (hereinafter "District"), 163 Monmouth Road, Oakhurst, New Jersey, 07755 and the **Ocean Township Little League** (hereinafter "OTLL"), 2811 Logan Road, Ocean, New Jersey, 07712;

WHEREAS, District and OTLL have worked in a cooperative spirit to meet the short and long term needs of the District and Little League; and

WHEREAS, District and OTLL have certain needs that are best served through shared services; and

WHEREAS, the Uniform Shared Services Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes and empowers District and OTLL to enter into such Shared Services Agreement; and

WHEREAS, the purposes of District and OTLL can be accomplished effectively through this Agreement; and

WHEREAS, District and OTLL desire to enter into this Agreement; and

WHEREAS, each party to this Agreement have approved the execution of this Agreement by Resolution adopted in _____;

NOW, THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. Joint Cooperation. District and OTLL shall provide, in cooperation with, Baseball Field Sharing Responsibilities as detailed in Addendum I as attached to this agreement

and other services that may be, from time to time, authorized by joint or concurring resolution of the parties (Services Resolution).

2. Services Resolutions, Procedure. Each Services Resolution shall be individually tailored and shall specifically indicate the nature of the service to be performed, property to be used, and the approval of parties in providing the Shared Service. **The attached service resolution, Addendum I (Responsibilities Baseball Field Sharing 163 Monmouth Road) are hereby incorporated into this agreement.** Upon passage by both parties, this Services Resolution shall be appended to this Agreement. In the event that the Services Resolution and this Agreement conflict, the terms of this Agreement shall control. In no event may the terms of the Services Resolution modify this Agreement.

3. Other Agreements Unaffected. All other Shared Services Agreements whether currently existing or not, shall remain in full force and effect and shall not be governed by the terms of this Agreement.

4. Maintenance and Payment. Unless otherwise specified in the Services Resolution, each party agrees to maintain its own property and any and all payments made for the use of the property in accordance with this Services Resolution shall be specified in and made pursuant to the Services Resolution.

5. Standards. The services provided through the use of this Agreement, in accordance with the Services Resolution, shall be governed by the reasonable satisfaction standard, unless a different standard is specified in such Services Resolution.

6. No Assignment. The rights and obligations under this Agreement and any Services Resolution cannot be assigned by either party without the written consent of the other.

7. ¹Term of the Agreement of the Services Resolution. This Agreement shall be for

¹ Services can be provided for up to ten years under these arrangements.

a term of one (1) year from the date hereof and may be extended by mutual agreement of the parties. Each Services Resolution shall be for such time period as specified in said Services Resolution. Each party may cancel this Agreement, or any Services Resolution covered hereunder, on ninety (90) days' written notice to the other party. In the event that this Agreement ceases, any and all Services Resolution passed in accordance with this Agreement shall also cease.

8. Fees and Fee Shifting. Attorneys' fees and fee shifting are prohibited under this Agreement and neither party may recover fees from the other party in the event of litigation or arbitration or any proceedings brought to enforce the obligations of any party under this Agreement or any Services Resolution.

9. Joint Insurance. The parties shall maintain a joint insurance policy in the usual and customary amount and in a form acceptable to both parties to ensure each party and/or their property. At the option of both parties, the parties may agree that a specific Services Resolution not be covered by a joint insurance policy and instead be covered by a separate policy or other insurance arrangement.

10. Efficiency and Public Benefit. The parties concur that this Agreement is undertaken for the benefit of the general public of the Township of Ocean and the Ocean Township Little League, that the Agreement is economically beneficial to both parties.

11. Severability. If any clause, sentence, paragraph, section or part of this Agreement and/or Services Resolution shall be adjudged to be invalid in any Court of competent jurisdiction, such judgment shall not affect, impair, invalidate the remainder thereof, but shall be confined to the operation of the clause, sentence, paragraph, section or part thereof, directly involving the controversy in which such judgment shall be rendered.

12. Approvals. The parties acknowledge that in certain instances, this Agreement and/or Services Resolution may be subject to approval by the Executive County Superintendent and notwithstanding the Executive County Superintendent's approval, subject to modification by the New Jersey Commissioner of Education. Accordingly, where such approvals and/or modification materially impact upon the parties' Agreement, the parties shall enter into a good faith negotiations in an effort to reform the Agreement. Where reformation is not possible, the Agreement and Services Resolution shall be deemed null and void.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day
and year first above written.

ATTEST:

BOARD OF EDUCATION OF THE
TOWNSHIP OF OCEAN

Kenneth Jannarone,
School Business Administrator/
Board Secretary

By: _____

Joseph Hadden
Board President

ATTEST:

OCEAN TOWNSHIP LITTLE LEAGUE

League President

Service Resolution
Addendum I

Responsibilities Baseball Field Sharing

163 Monmouth Road
Oakhurst New Jersey 07755

District responsibilities:

- Will provide use of the baseball field on 163 Monmouth Road.
- Will provide general field maintenance such as grass cutting, edging and cleanup etc., unless otherwise agreed to with OTLL.
- Will allow OTLL to sell signage at the Field only after approval of each sign by the District School Business Administrator or Designee.
- May provide a snack stand for OTLL to utilize at the discretion of the District.
- May provide bathrooms at the discretion of the District.
- Will allow an OTLL sign to be posted on the property after approval by the District School Business Administrator or Designee.
- Will properly irrigate, seed and fertilize the field.
- Will also reserve the right for the district to advertise at the baseball field.

OTLL responsibilities:

- Will have use of the baseball field on 163 Monmouth Road; however school baseball teams will have first priority and OTLL use must be scheduled in advance with the District Athletic Director.

- Will donate an electronic score board with installation to the District to be utilized at the field.
- Will sell signage at the field in accordance with the parameters developed by the District. A portion of the proceeds of the signage will be used to purchase and donate tarps, rakes and other equipment to be utilized for routine field maintenance by OTLL and the District.
- Will be responsible for routine field maintenance, before and after each and every use of the field including infield dragging, lining, picking up trash, etc.
- Will provide consumable supplies such as lime, drying agent, etc...
- Trash cans will be emptied once a week by OTLL.
- OTLL will only reimburse the District if there is any labor cost as a result of OTLL activities.
- Any damages to the field or surrounding structures as a result of usage will be reimbursed by OTLL.

Hoover Truck Centers

PO Box 719
149 Gold Mine Road
Flanders, New Jersey 07836

PROPOSAL TO TOWNSHIP OF OCEAN SCHOOL DISTRICT

2017 Model Year 54 Passenger Blue Bird All American, Type D School Bus
As Per Item #10 in the Middlesex Regional Educational Services Commission
Cooperative Bid Opened on 10/14/2015

Unit Base Price.....\$88,950.00

Optional Equipment Additions:

Blue Bird Feature	Description	MSRP Less 20% Discount As Bid
Chassis		Included
Base Bid	CUMMINS Diesel Engine, ISB-10, 220 HP	\$17.36
07814-00	Loom Protection for Battery/Cables	\$200.00
40000-14	14,600# Front Axle	\$406.40
40004-13	14,600" Front Spring Suspension	\$226.80
40005-12	Rear Spring Suspension, 21,000#	\$886.40
40070-06	Air Brakes, 5" Front, 7" Rear	\$526.40
40081-19	Air Dryer, Bendix AD-IP	
40141-03	Standard Battery Compartment	Standard
40142-01	Battery Disconnect Switch	\$193.20
40168-01	750 watt Block Heater	\$173.20
Base Bid	60 Gallon Fuel Tank	Standard

40280-01	Transmission Temperature Gauge	Standard
40280-02	Ammeter	\$100.00
40354-13	Hankook 11R22.5 All Steer Tires	Standard
40432-14	Allison 2500 PTS Transmission	Standard
Body		
	COLORADO RACKING TEST	Standard
00252-00	Heavy Duty Stepwell Protection Guard	\$58.60
00505-05	Fuel Tank Door, Spring Loaded with Key Lock	\$25.36
03471-11	77" Interior Headroom	Standard
30195-12	16 Lamp "Universal" Exterior Light Monitor	Included
30481-01	Remote Controlled Rearview Mirrors	\$102.80
30482-06	Heated Mirrors with 15 Minute Timer	\$393.20
30758-01	4 Wheel Alignment Certification from Blue Bird	No Charge
30756-02	4" x 6" Certificate Holder	\$25.36
30797-01	Right Hand Driver's Seat Armrest	\$41.40
30960-05	304 Stainless Steel Entrance Door Stepwell	\$693.60
30978-04	Air Operated Entrance Door	\$380.00
30981-03	Entrance Door Locking System	\$81.20
30102-15	LED Clearance & Marker Lights	Standard
30103-10	LED ID Lights	Standard
30105-10	LED Intermediate Lights	Standard
30117-32	LED Side / Front Directionals, with Shields	\$140.00
30117-34	LED Side / Rear Directionals, with Shields	\$140.00
30158-07	Single Control Dome Lights	Standard
30222-04	Emergency Override Switch for Warning Lights	\$18.64
30185-02	Sleeping Child Check System by Doran	\$160.00
30245-03	Roof Mounted White Strobe Light, (4' from rear)	\$153.20
30246-03	Strobe Light Control for New Jersey	\$24.00
30249-01	Strobe Activation with Warning Lights, NJ	\$68.00
30260-21	Radio with AM / FM / USB / MP3 / PA	\$566.40
30269-06	Eight (8) Interior Ceiling Speakers	\$166.80
30269-10	Outside Public Address Horn Speaker	\$54.60

40097-03	All Buses Keyed Alike		\$10.68
30385-05	Paint All Rubrails Full Width - Black		\$240.00
30430-07	3M "Diamond Grade" 2.0" Side Reflective Vinyl		\$193.20
30430-08	3M "Diamond Grade" 1.75" Rear Reflective Vinyl		\$106.80
30906-02	Overhead Driver's Storage Compartment w/ Lock		\$153.20
03315-01	2-Piece Curved & Tinted Windshield	Standard	
00600-00	Rear Rubber Wheelhouse Fenders		\$173.20
00605-00	Front Rubber Wheelhouse Fenders		\$160.00
	Total MSRP Less 20% of Additions		\$7,060.00
	Base Bid		\$88,950.00
	Total MSRP Less 20% of Additions		\$7,060.00
	Total Cost of Bus		\$96,010.00
	Lettered, Prepared, Inspected, and Delivered		
Respectfully Submitted,			
Ken Koenig			
Hoover Truck Centers			

INSTRUCTION & EDUCATION

Township of Ocean School District

2016-2017 SCHOOL YEAR

Teachers and Students

SEPTEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 1 - First Day for Teachers/In-Service
- 2 - In-Service Teachers/No School for Students
- 5 - School Closed/Labor Day
- 6 - First Day for Students

OCTOBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 3-4 - School Closed/Rosh Hashanah
- 10 - School Closed/Columbus Day
- 12 - School Closed/Yom Kippur

NOVEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 10-11 - School Closed/NJEA Convention/Veteran's Day
- 23 - Early Dismissal
- 24-25 - School Closed/Thanksgiving

DECEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 26-30 - School Closed/Winter Recess

JANUARY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 - School Closed/Winter Recess
- 16 - School Closed/Martin Luther King's Birthday

FEBRUARY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 17 - In-Service for Teachers/No School for Students
- 20 - School Closed/President's Day

MARCH 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 10-17 - School Closed/Spring Break

MAY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 29 - School Closed/Memorial Day


JUNE 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 2 - In-Service for Teachers/No School for Students
- 21 - Last Day for Students
- High School and Intermediate School Tentative Date for Graduation*
- 22- Last Day for Teachers

Possible Days

Students - 182
Teachers - 187**

 - Schools Closed

This calendar is subject to emergency changes and other adjustments as approved by the Board of Education

*Please note that the graduation date is subject to change based on the number of emergency closings needed. The district will announce a firm graduation date on or around April 3, 2017.

** There are 2 emergency days built into this calendar. If make-up days are needed, days will be added as follows: 6/22/2017; 4/17/2017; 6/23/2017; additional days will be added beyond 6/23/2017 if needed. Please make note of possible make-up days when making plans.

Office of the Assistant Superintendent of Schools
Curriculum & Instruction

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz
FROM: Janet Forino
DATE: January 15, 2016
RE: Student Observers – Monmouth U

Please present for Board Approval at the next scheduled board meeting the student observers listed below.

Katelyn Caiati
15 hours
OTHS
Ann Hanley

Simon Cruz
15 hours
OTHS
Tara O'Neill

Anne Doyle
15 hours
OTHS
Pam Siciliano

Emily Pascali
15 hours
TOIS
Michael Salum

Alexandria Rao
15 hours
TOIS
Marci Abramowitz

Kaitlyn Robertson
15 hours
TOIS
Laurie Clark

Susan Schuld
15 hours
TOIS
Ian Schwartz

Nicole Seitz
15 hours
TOIS
Paul McGrade

Matthew Yard
15 hours
TOIS
Christa Teter

Stephanie Yard
15 hours
OTHS
Julie Shernius

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz

FROM: Janet Forino

DATE: February 5, 2016

RE: Student Observers

Please present for Board Approval at the next scheduled board meeting the student observers listed below.

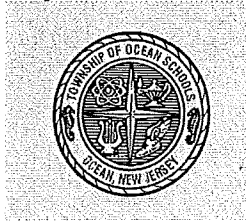
Laura Munoz
Monmouth U
15 hours

Jacqui Levine-Salum

Brian Byington
Monmouth U
15 hours
Jeffrey Soares

**Office of the Assistant Superintendent of Schools
Curriculum & Instruction**

Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz

FROM: Janet Forino

DATE: February 12, 2016

RE: Student Observer

Please present for Board Approval at the next scheduled board meeting the student observer listed below.

Bronwyn Aldino
Georgian Court
20 hours
Wayside School
Kathleen Aldino

Office of the Assistant Superintendent of Schools
Curriculum & Instruction
Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: February 12, 2016
CC: Marion Conrad, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last	First	Subject	Title	Date	Fee*
Bosmans	John	Social Studies/Coach	Glazier Clinics - Football - Atlantic City (Pd by Athletics' Fund)	2/26/16	\$146.00**
Klein	Donald	Social Studies/Coach	Glazier Clinics - Football - Atlantic City (Pd by Athletics' Fund)	2/26/16	\$146.00**
O'Neill	Patrick	4th Grade/Coach	Glazier Clinics - Football - Atlantic City (Pd by Athletics' Fund)	2/26/16	\$146.00**
Sorce	Valerie	Supv ELA & Arts	Using and Interpreting ELA PARCC Results for all Content Areas - FEA	2/26/16	\$149.00
Goldfarb	Matthew	PE	2016 NJAHPERD*** Annual Convention - Long Branch	2/22-23/2016	\$150.00**
Burns	Bridget	CST	Crisis Prevention & Preparedness: Comprehensive School Safety Planning: NJPSA - FEA - Monroe	3/21/16	\$175.00
Konefal	Karolanne	2nd Grade	Current Best Practices for 2nd Grade - Newark	3/15/16	\$239.00**
Fogler	Chris	Affirmative Action	Developing Comprehensive Equity Plans - Webinar	3/8/16	\$30.00
Canale	Gina	4th Grade	Wonders Pilot Articulation Gr 3 - 5 - Admin	3/8/16	**
DeFilippis	Angelica	Science	CJCEE - Boys will be Boys and Girls will be Princesses - Monmouth University	2/22/16	**
Donohue	Melissa	Instructional Aide	Behavior Management for the Paraprofessional	6/2/16	**
Donohue	Melissa	Instructional Aide	Paraprofessional/Academic Support - RPDA	4/13/16	**
Doyle	Meghan	4th Grade	Wonders Pilot Articulation Gr 3 - 5 - Admin	3/8/16	**

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute Pay of \$85 per day

***New Jersey Assn of Health Physical Education Recreation and Dance

Last	First	Subject	Title	Date	Fee*
Eichhorn	Kelly	Spec Ed	WonderWorks Progress and Needs Session - Wayside	3/15/16	**
Eisenbarth	Emily	Spec Ed	WonderWorks Progress and Needs Session - Wayside	3/15/16	**
Fort	Tamara	Resource	Wonder Works - Wayside	3/15/16	**
Hartz	Danielle	3rd Grade	Wonders Pilot Articulation Gr 3 - 5 - Admin	3/8/16	**
Hauschildt	Laura	Resource	Wonder Works - Wayside	3/15/16	**
Holmes	Maryann	4th Grade	Using Proactive Routines to Increase your Instructional Output - Brookdale	4/22/16	**
Hope	Rosemary	Science	CJCEE - Boys will be Boys and Girls will be Princesses - Monmouth University	2/22/16	**
Kelly	Leslie	2nd Grade	Wonders Pilot Articulation Gr K-2 - Admin	3/10/16	**
Lang	Joe	3rd Grade	Wonders Pilot Articulation Gr 3 - 5 - Admin	3/8/16	**
Paterno	Beth	Resource	WonderWorks Progress and Needs Session - Wayside	3/15/16	**
Salum	Michael	Social Studies/Coach	Glazier Clinics - Football - Atlantic City	2/26/16	**
Tetto	Stacey	1st Grade	Wonders Pilot Articulation Gr K-2 - Admin	3/10/16	**
Tuohy	Jennifer	5th gr	Wonders Pilot Articulation Gr 3 - 5 - Admin	3/8/16	**
Vona	Kristin	Resource	WonderWorks Progress and Needs Session - Wayside	3/15/16	**
Gall	Gail	Reading Specialist	Wonders Pilot Articulation Gr 3 - 5 - Admin	3/8/16	n/a
Griffin	Rose	Guidance	Good Ideas Conference - Georgian Court	5/13/15	n/a
Magrini	Norah	Reading Specialist	Wonder Works - Wayside	3/15/16	n/a
Magrini	Norah	Reading Specialist	Wonders Pilot Articulation Gr 3 - 5 - Admin	3/8/16	n/a
Magrini	Norah	Reading Specialist	Wonders Pilot Articulation Gr K-2 - Admin	3/10/16	n/a
Weldon	Kelly	Principal	Garden State Summit - Georgian Court	5/25/16	n/a

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute Pay of \$85 per day

***New Jersey Assn of Health Physical Education Recreation and Dance

SPECIAL SERVICES OFFICE
TOWNSHIP OF OCEAN SCHOOL DISTRICT
DATE: February 10, 2016

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Addendum Out of District Private Tuition 2015-2016

Please submit the following for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Ladacin/Schroth	1	*ESERS Cost of 1:1 Aide 127 days @ \$105.04	\$13,340.08

Effective: 12/2/2015

*Eligible for Special Education and Related Services

cc: M. Conrad
K. Jannarone
P. Rose

PERSONNEL

SUBSTITUTES FOR BOARD APPROVAL

February 12, 2016

Churchwell, Kyrsten	6-12
DeAngelis, Joseph	5-12
Rosario, Joshua	6-12
Solomon, Benjamin	K-12

TECHNOLOGY



STEWART BUSINESS SYSTEMS

A XEROX® COMPANY



MANAGED PRINT SERVICES PROPOSAL FOR OCEAN TOWNSHIP BOARD OF EDUCATION

Current Situation:

Monochrome volume	Color volume
133,204	7,000

Financial Information

Current Monthly Costs	\$2,664.54
Solution	
Monthly Expense	\$2,298.45 monthly agreement
<i>Monthly Savings: \$366.09 or Annual Savings: \$4,393.08</i>	

Solution Includes:

Toner and Service Laser Jet Printers

Service:

Black & White 133,204 per month Included

Annual Overages @ .012

Color 7,000 per month Included

Annual Overages @ 0.10

Stewart Business Systems and Ocean Township School District



TOWNSHIP OF OCEAN SCHOOL DISTRICT

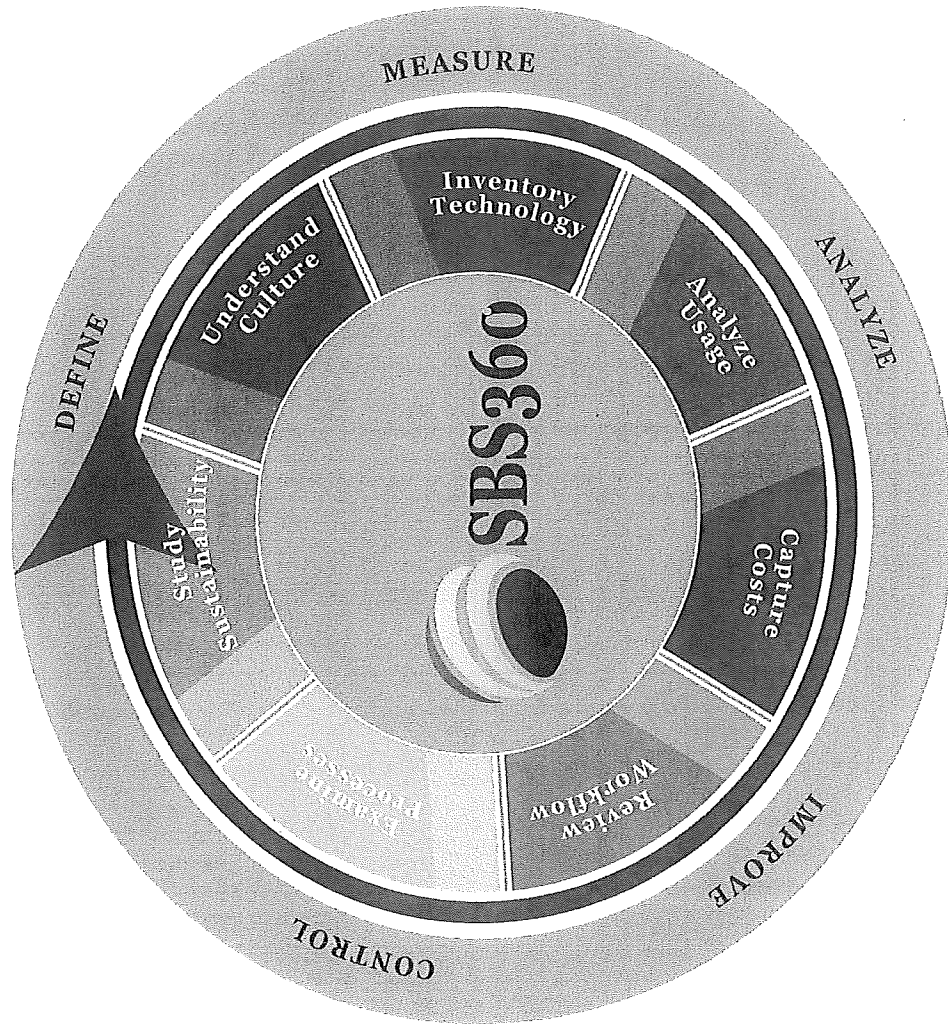
*"Meeting the needs of all students with a proud tradition of
academic excellence."*



AGENDA

- Introductions
- Brief recap of initial meetings
- Brief recap of Ocean Township School District's goals
- Review findings from our SBS360 Assessment
- Co-author a solution

SBS360 Assessment



Ocean Township School District's Goals

- Save money associated with printers
- Reduce workload from IT Team

OUR FINDINGS

Volume Spreadsheet

Ocean Township School District

#	Building	Floor	Dept./Username	Type	Make	Model	Serial Number	360A PP/Non	BV First Reads	Color First Reads	BV Second Reads	Color Second Reads	BV Monthly Average	Color Monthly Average	Comments
1	Wayside Elementary		Library	P	Lexmark	T642	792F9GT		24518		24571		212	0	
2	Wayside Elementary		Library	P	Lexmark	T642	792P42D		38090		38283		772	0	
3	Wayside Elementary		Room 410	P	Lexmark	X204n	5922LYN		4687		4745		232	0	
4	Wayside Elementary		Room 410	I	HP	Business Inkjet 1200	TH5934208W		42496		42500		16	0	no ink second walkthrough
5	Wayside Elementary		Room 405	P	Lexmark	T630	9928L54		16853		17069		884	0	
6	Wayside Elementary		Room 404	I	HP	Photosmart 8160	N/A		N/A		N/A		0	0	out of ink
7	Wayside Elementary		Room 404	P	HP	400 M401dne	PHGFF42123		366		377		44	0	
8	Wayside Elementary		Room 404	I	HP	Officejet Pro 8820	CN591K1U		38	116	55	170	69	216	
9	Wayside Elementary		Room 300	P	Lexmark	T642	7926YFY		N/A		N/A		0	0	Broken/White Screen
10	Wayside Elementary		Room 300	P	HP	500 color M551	CNDCGB81W8		2819	18321	2825	18371	24	200	
11	Wayside Elementary		Room 203	I	HP	Officejet Pro 8820	CN551F00GP		89	37	92	42	16	20	replaced a dell
12	Wayside Elementary		Room 206	I	HP	Photosmart 5510	N/A		N/A		N/A		N/A	0	Print scan copl
13	Wayside Elementary		Room 200	P	HP	400 M401dne	PHGFF42107		7127		7344		868	0	
14	Wayside Elementary		Room 200	I	Epson	Workforce 435	N/A		N/A		N/A		N/A	0	
15	Wayside Elementary		Room 101	P	HP	400 M401dne	PHGFF42106		4167		4555		1552	0	
16	Wayside Elementary		Room 109	P	Dell	1720dn	6213853		4109		4120		44	0	

Current Situation

<u>Device</u>	<u>Total B/W</u> <u>Devices</u>	<u>Total Color</u> <u>Devices</u>	<u>Total</u> <u>Devices</u>	<u>B/W pages per</u> <u>month</u>	<u>Color pages</u> <u>per month</u>	<u>Costs per</u> <u>Month</u>
Laser Printer	152	10	162	115,890	7,000	\$2,664.54
DMFP	23	0	23	17,314	0	Included below
Total	175	10	185	133,204	7,000	\$2,664.54

The SBS Value

- Our 360 Assessment Methodology
 - Physical Walkthrough (asset deployment and end user interviews)
 - Identifying usage patterns
 - True cost breakdown
- Understanding of Ocean Township School District's culture
- SBS Validation meeting to review findings and co-author a solution
 - Create immediate and long-term solutions that help achieve your goals

The SBS Value

- Leveraging Xerox technology and providing creative ways to reduce costs
- On going business reviews to mirror any fluctuations in business
- Flexible service, inclusions
- Printer refresh strategy
- Metrics used for both measurement and management
- Valuable partner both today and in the future

Managed Print Services

Benefits:

- ✓ One vendor for service and supplies
- ✓ On-Site Hot Swaps
- ✓ Budget Certainty

Program Includes:

- ✓ Supplies/consumables (i.e. Premium Compatible Toner, Maintenance Kits, etc.)
- ✓ Service
- ✓ On-Site Hot-Swaps
- ✓ Help desk support
- ✓ Quarterly or Semi-Annual Partner Business Review to track metrics
- ✓ Commitment to an ongoing vendor partnership

Thank you!

The SBS360° is our commitment to you that we will be a valuable partner today and in the future.

