

TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
February 16, 2016

CALL TO ORDER

Mr. Joseph Hadden, President, called the meeting to order at 7:00 p.m., in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present – Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi
Staff in attendance – Mr. Jannarone, School Business Administrator and Dr. Stefankiewicz, Superintendent

Enter Executive Session – 7:02 p.m.

Approval: Motion offered by Mrs. Sylvia-Cioffi, seconded by Mrs. McGovern and carried 9-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), Litigation (Loch Arbour versus Township of Ocean School District) and Negotiations (TOAA). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will not take action upon returning to work session.

Adjourn Executive Session – 7:18 p.m.

Approval: Motion offered by Mr. Moore, seconded by Mrs. McGovern and carried 9-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: No Report

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Discussed meeting with the Search Day Special Education School and the possibility of integrating a special needs class in the township of Ocean School District.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Pre-bid meeting at the High School and Wanamassa today.
- Wayside addition - February 17th bid opening.
- Adjustment to Wayside and High School UV project – bid specifications.
- UV Project – Wanamassa and High School addition bids due March 8th.

PUBLIC COMMENT:

- Florence Hauer, resident, asked about Policy 9167 Public Attendance at School Events, “Active duty military members, veterans, their spouses and dependent family members are admitted (some limitations may apply) to most activities of the schools, including athletic events, free of charge, with appropriate military ID. Accepted ID includes active duty military/national guard ID cards, retired military ID cards, and/or a Veteran’s ID card.” She thanked the Board for the policy.

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- Paul Mayerowitz, resident, asked about cameras for school buses and possible safety grant to pay for the cameras. He also asked about public attendance policy and smoking and drinking on school grounds.

COMMITTEE REPORTS:

The Board of Education discussed committee items:

CO-CURRICULAR STUDENT ACTIVITIES: No Report

COMMUNITY LIAISON & COMMUNICATIONS: Mr. Sylvia-Cioffi

The following item(s) were discussed:

1. Discussion: Approval of Minutes:

Board of Education and administration discussed the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

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2. Discussion: Policies

Board of Education and administration discussed the second and final reading of revisions to policy(s).

Policy 9160 – Public Attendance at School Events

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Moore

The following item(s) were discussed:

1. Discussion: School Bus Van

Board of Education and administration discussed the purchase of one (1) 2005 GMC, 24 passenger, Savana School Van from the Bayshore Jointure commission in the amount of \$8,000.

2. Discussion: School Buses

Board of Education and administration discussed the purchase of two (2) Type D, 54 passenger, 2017 Blue Bird all American school buses. The purchase will be from Hoover Truck Centers Flanders, NJ and will be awarded as per item #10 in the Middlesex Regional Education Services Commissioner co-operative bid opened on October 14, 2015, in the amount of \$96,010, for a total of \$192,020.

3. Discussion: Use of Facilities

Board of Education and administration discussed the use of facilities according to the attached list dated February 16, 2016

The Board of Education discussed the buying of buses versus privatization of the routes.

INSTRUCTIONAL & EDUCATION: Mr. Marshall

The following item(s) were discussed:

1. Discussion: District School Calendar for the 2016-2017 School Year

Board of Education and Administration discussed the school calendar for the 2016-2017 school

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year, (copy is attached).

2. Discussion: Professional Development Activities – Staff

Board of Education and Administration discussed the attached memorandum dated February 12, 2016, re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

3. Discussion: Trip Request

Board of Education and Administration discussed the following trip request:

Group:	TOIS Band/Grades 7 & 8
Number of Students:	65
Date:	Thursday, June 2, 2016
	Departure time: 8:00 am
	Return time: 7:00 pm
Destination:	Band Performance at Calgary Temple followed by a day at Dorney Park, Allentown, PA
Purpose:	Performance
Transportation:	2 Buses (Durham)
Teacher Chaperones:	1 (Deborah Sfraga)
Parent Chaperones:	To be determined
Cost per pupil:	\$75.00 (paid for by student)

4. Discussion: Addendum to Out of District Private Tuition for the 2015-2016 School Year

Board of Education and Administration discussed an addendum to out of district private tuition for the 2015-2016 school year in accordance with the attached memorandum dated February 10, 2016.

5. Discussion: Student Observer

Board of Education and Administration discussed a student observer for the 2015-2016 school year in accordance with the attached memorandum dated February 12, 2016.

6. Discussion: Overnight Trip Request

Board of Education and Administration discussed the following overnight trip request:

Group:	* Varsity Wrestling Team
Number of Students:	Qualifying Wrestlers – number to be determined
Date:	Friday, March 4th through Sunday, March 6th - 2016
Destination:	Atlantic City
Purpose:	Individual State Tournament
Transportation:	Students will travel to Atlantic City in their own vehicles, with their parents or with the coaches. Permission slips will be signed prior to going. They will return home with their parents.
Teacher Chaperones:	4 (Coaches)

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Cost: For the rooms (3 rooms- one for coaches, two for athletes) at Bally's - \$336.92 per reservation/total amount \$1,010.76.
The Athletic Department Budget will be responsible for the cost as it is an extension of the season for individual state qualifiers.
(*This trip is based on the assumption that we have wrestlers who will qualify at the Regional Tournament held on February 24th, February 26th, and February 27th.)

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas
The following item(s) were discussed:

1. Discussion: Substitute Teachers

Board of Education and Administration discussed hiring Substitute Teachers for the 2015-2016 school year in accordance with the attached list dated February 12, 2016.

2. Discussion: Volunteer Coaches

Board of Education and Administration discussed using the following as Volunteer Coaches for the 2015-2016 school year:

Tom Ryan, Boys' Lacrosse
Paul David Vandermark, Golf

3. Discussion: Revised Contract

Board of Education and Administration discussed issuing a revised contract to the following employee:

To fill a vacancy position:

MaryAnn Kronitz	Head Custodian	\$47,400.00
	Wanamassa Elementary School	Custodian I/Step 15
	Actual Start Date: March 1, 2016	Prorated
	Effective Date: March 1, 2016	

(Mrs. Kronitz replaces Antonia Johnson who retired. This is a revision in job title and salary. Salary reflected above includes a stipend for head custodian. Mrs. Kronitz was approved at the regular monthly meeting held on April 21, 2015 to fill this head custodian position on a temporary basis.)

4. Discussion: Issuance of Contract

Board of Education and Administration discussed issuing a contract to the following:

To fill a vacancy/non-tenure track position:

Ronald Pearson	Custodian I/Night Shift	\$32,540.00
	Wanamassa Elementary School	Step A
	Non-Tenure Track Position	Prorated
	Actual Start & Effective Dates: Pending release from current employer and criminal history background check.	

(Mr. Pearson replaces Tyrone Smith who resigned.)

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5. Discussion: Retirement

Board of Education and Administration discussed the retirement of Irene Gilman, English Teacher, High School, effective July 1, 2016.

PLANNING & CONSTRUCTION: No Report

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS: No Report

NEW BUSINESS: No report

PUBLIC COMMENT:

- Mr. Siciliano, Township of Ocean, Mayor, asked about budget and preliminary number. The School Business Administrator and Board of Education discussed the budget progress.

ADJOURN MEETING: 7:58 p.m.

There being no further business Mrs. Parlamas made a motion, seconded by Mr. Clayton, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/
Board Secretary