

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
January 19, 2016**

CALL TO ORDER

Mr. Joseph Hadden, President, called the meeting to order at 7:00 p.m., in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present – Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi
Staff in attendance – Mr. Jannarone, School Business Administrator; Dr. Stefankiewicz, Superintendent; and Ms. Marion Conrad, Asst. Superintendent-Curriculum & Instruction

Enter Executive Session – 7:02 p.m.

Approval: Motion offered by Mr. Hadden, seconded by Mrs. Parlamas and carried 9-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), and Negotiations (Bus Drivers). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will take action upon returning to work session.

Adjourn Executive Session – 7:38 p.m.

Approval: Motion offered by Mrs. Sylvia-Cioffi, seconded by Mr. Clayton and carried 9-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Hadden

Mr. Hadden discussed the following item(s):

- Any agenda request or request for information from individual Board members should go through the Superintendent, School Business Administrator or Board President.

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Mrs. Conrad, Asst. Superintendent of Curriculum and Instruction, was in attendance to answer questions from the Board of Education on district assessment results. She gave a presentation at the regular meeting at 8:00 pm.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Draft construction architectural prints were given out for new additions at Wanamassa and the High School.
- Annual disclosure statements for Board of Education members were discussed.

PUBLIC COMMENT:

- Paul Mayerowitz, resident, asked about the 8th Italian Class trip to 'Eataly' in NYC, and its educational value. Superintendent discussed the reasons for the class trip.

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- Gino Dellomo, resident, discussed professional services bid thresholds. The School Business Administrator discussed the difference of the \$40,000 bid threshold and professional services.

COMMITTEE REPORTS:

The Board of Education discussed committee items:

CO-CURRICULAR STUDENT ACTIVITIES: No Report

COMMUNITY LIAISON & COMMUNICATIONS: No Report

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Moore

The following item(s) were discussed:

1. Discussion: Use of Facilities

Board of Education and Administration discussed the use of facilities according to the attached list dated January 19, 2016.

INSTRUCTIONAL & EDUCATION: Mr. Marshall

The following item(s) were discussed:

1. Discussion: District Assessment Results for the 2014-2015 School Year

Board of Education and Administration discussed the District's Assessment results for the 2014-2015 school year; copy of the results are enclosed. In addition, Mrs. Conrad will be in attendance to answer questions regarding these results.

2. Discussion: Addendum to Out of District Private Tuition for the 2015-2016 School Year

Board of Education and Administration discussed an addendum to out of district private tuition for the 2015-2016 school year in accordance with the attached memorandum dated January 11, 2016.

3. Discussion: Revision to Out of District Private Tuition for the 2015-2016 School Year

Board of Education and Administration discussed a revision to out of district private tuition for the 2015-2016 school year in accordance with the attached memorandum dated January 12, 2016, (revision reflects a decrease in the cost of one-on-one aide services).

4. Discussion: Classroom Observers

Board of Education and Administration discussed the request of students from Kean University to observe Adaptive Physical Education classes at the Wayside Elementary School, in accordance with the attached memorandum dated January 15, 2016.

5. Discussion: Professional Development Activities – Staff

Board of Education and Administration discussed the attached memorandum dated January 15, 2016, re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

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6. Discussion: Suspension Report

Board of Education and Administration discussed the District's Suspension Report for the month of December 2015, copy attached.

7. Discussion: Trip Request

Board of Education and Administration discussed the following trip request:

Group:	Italian Classes/Grade 8
Number of Students:	40
Date:	Tuesday, February 9, 2016
	Departure time: 7:30 am
	Return time: 2:30 pm
Destination:	EATALY, NYC (Italian food hall offering imported groceries and multiple eateries.)
Purpose:	Working Lesson/Food Vocabulary, Cooking Class, and Culture
Transportation:	1 Bus (Durham)
Teacher Chaperones:	3 (Denise Amato, Susan Fischer, Joe Palumbo)
Parent Chaperones:	0
Cost per pupil:	\$15.00 (paid for by student)

8. Discussion: Student Observers

Board of Education and Administration discussed student observers for the 2015-2016 school year in accordance with the attached memorandum dated January 15, 2016.

9. Discussion: Student Teacher

Board of Education and Administration discussed a student teacher for the 2015-2016 school year in accordance with the attached memorandum dated January 15, 2016.

The Superintendent and Assistant Superintendent discussed the test scores and state requirements regarding the PARCC Testing. The Board of Education discussed the future graduation requirements and the Superintendent described which students would be required to take the test.

NEGOTIATIONS: No Report

PERSONNEL: Mrs. McGovern

The following item(s) were discussed:

1. Discussion: Employee Suspension

Board of Education and Administration discussed the suspension, with pay, of employee number 4354, beginning January 15, 2016 and continuing until further notice.

2. Discussion: Retirements

Board of Education and Administration discussed the following retirements effective, July 1, 2016:

Eleanor Goslin, Secretary I, Township of Ocean Intermediate School
Anne Pappayliou, Language Arts & Reading Teacher, Township of Ocean Intermediate

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School

Deborah Sfraga, Music Teacher, Township of Ocean Intermediate School

3. Discussion: Substitute Teachers

Board of Education and Administration discussed hiring Substitute Teachers for the 2015-2016 school year in accordance with the attached list dated January 15, 2016.

4. Discussion: Change on Guide – Revised Contracts – February 1, 2016

Board of Education and Administration discussed change on guide for staff members who have submitted proof of completion of their required courses in accordance with the attached list dated January 15, 2016.

5. Discussion: Unpaid Family Leave of Absence

Board of Education and Administration discussed the request of Stacey Hughes, Special Education Teacher, Ocean Township Elementary School to take an unpaid family leave of absence beginning September 1, 2016 and continuing through October 13, 2016. Mrs. Hughes last day of work will be May 20, 2016. She is expected to return to the classroom on Friday, October 14, 2016.

6. Discussion: Unpaid Leave of Absence

Board of Education and Administration discussed the request of Meaghan McDavitt, English Teacher, High School to take an unpaid leave of absence March 11, 2016 through April 29, 2016. Mrs. McDavitt will return to work on Monday, May 2, 2016.

7. Discussion: School Safety Patrol Advisors for the 2015-2016 School Year

Board of Education and Administration discussed hiring Jonathan Molinelli, Kevin Ruane and Kristin Vona as School Safety Patrol Advisors for the Ocean Township Elementary School. Mr. Molinelli, Mr. Ruane and Ms. Vona will split the \$500.00 stipend (prorated for the 2015-2016 school year.)

8. Discussion: Issuance of Contract

Board of Education and Administration discussed issuing a contract to the following.

To fill a vacancy position:

Libby Landman	Special Education Teacher/Part-time	\$26,878.00
	High School	BA/Step 1
	Actual Start & Effective Dates: Pending	Prorated
	criminal history background check and issuance of	
	teaching certificate from the NJ Department of Education.	

(Ms. Landman replaces Ms. Algisa Bolin who will transfer to a full-time teaching position effective February 1, 2016.)

PLANNING & CONSTRUCTION: No Report

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS: No Report

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NEW BUSINESS: No report

PUBLIC COMMENT:

- Gino Dellomo, resident, asked about non-residents that may attend Ocean Schools illegally. The Superintendent discussed the duties of the attendance officer employed by the district.

ADJOURN MEETING: 7:58 p.m.

There being no further business Mrs. McGovern made a motion, seconded by Mr. Clayton, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/
Board Secretary