

**MINUTES OF THE ANNUAL REORGANIZATION MEETING
TOWNSHIP OF OCEAN BOARD OF EDUCATION
January 5, 2016**

CALL TO ORDER

The Board Secretary, Mr. Kenneth Jannarone, called the Annual Reorganization Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, January 5, 2016 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 7, 2015.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 9, 2015 and The New Coaster Newspapers on January 8, 2015.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 7, 2015.

REORGANIZATION

Mr. Kenneth Jannarone, Board Secretary, presided over the annual reorganization meeting until the new Board of Education President was elected. Mr. Jannarone welcomed everyone attending the meeting, then Mr. Jannarone administered the Oaths of Office to the two (2) incumbents, re-elected, Denise D. Parlamas and Michael Palutis, and one newly elected member, Steven Clayton, for 3 year terms on the Board of Education. Mr. Jannarone also administered the Oaths of Office to two (2) members elected for two (2) year unexpired terms, David C. Marshall and James Dietrich:

1. **REPORT ON THE ANNUAL SCHOOL ELECTION**

The OFFICIAL results of the Annual School Election held, for the Township of Ocean and Village of Loch Arbour, on November 3, 2015. The results of the election, per certification from the Monmouth County Board of Elections, are as follows:

FOR MEMBERS OF THE BOARD OF EDUCATION FOR THREE (3) YEAR TERMS

Denise D. Parlamas	2,160*
Steven Clayton	1,784*
Michael Palutis.....	1,769*
Marwin Meller	1,372
Thomas J. Fitterer	1,114
(Write-Ins).....	29

FOR MEMBER OF THE BOARD OF EDUCATION FOR TWO (2) YEAR UNEXPIRED TERM

David C. Marshall	1,989*
James Dietrich.....	1,946*

Jonathan D. Shutman1,000
(Write-Ins)..... 25

*Successfully elected to a seat on the Board of Education

2. **Oath of Office: Swearing in of Newly Elected Members by the Board Secretary**

Denise D. Parlamas	Full 3 Year Term	Term Expires 2018
Steven Clayton	Full 3 Year Term	Term Expires 2018
Michael Palutis	Full 3 Year Term	Term Expires 2018
David C. Marshall	Unexpired 2 Year Term	Term Expires 2017
James Dietrich	Unexpired 2 Year Term	Term Expires 2017

3. **ROLL CALL OF ATTENDANCE**

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi

4. **Board Members Term Expiration Dates**

Amy McGovern	2016
Sean Moore	2016
Sylvia Sylvia-Cioffi	2016
Joseph Hadden	2017

Mr. Jannarone opened up for the floor for nominations for Board President.

5. **Election of Board President**

A. Nominating Motions Mr. Joseph Hadden was nominated by Mrs. Parlamas..

B. Consent of the Nominees

Board Secretary asked for consent of Nominee: Mr. Hadden answered yes.

Mrs. Sylvia-Cioffi made a motion, seconded by Mr. Moore for nomination of President.

C. Closing of Nominations & Vote on Nominations

Seeing no other, nominations were closed

Motion(s) carried: 9-0 To elect Mr. Hadden as Board of Education President

6. **New President Assumes Chair**

Mr. Hadden now conducted the election of Vice President.

7. **Election of Board Vice President**

A. Nominating Motions Mr. James Dietrich was nominated by Mr. Moore.

B. Consent of the Nominees

Mr. Hadden, President, asked for consent of Nominee (Board Vice President)

Mr. Dietrich answered yes.

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. Parlamas for nomination of Vice President:

C. Closing of Nominations & Vote on Nominations

Seeing no other, the President closed nominations

Motion(s) carried: 9-0 To elect Mr. Dietrich as Vice President

Mr. Hadden thanked Mrs. Parlamas and the Board for their support and confidence in him as the new President.

PUBLIC COMMENT (Agenda items only): None

BOARD AS A WHOLE:

Mr. Hadden made a motion, seconded by Mrs. Sylvia-Cioffi for approval of the following item(s):

1. **Notice of Open Public Meetings**

Resolved that, in compliance with the guidelines of the Open Public Meetings Act, Chapter 231 of the Public Laws, 1975, the Township of Ocean Board of Education hereby gives annual notice that until the next reorganization meeting which will be held in the auditorium of the School District Administration Building at 8:00 pm on Tuesday, January 3, 2017 or until further notice is given that

Section 1. The Regular Public Monthly Meetings of the Board are to be held every month in the auditorium of the School District Administration Building, except where noted, 163 Monmouth Road, Oakhurst, NJ at 8:00 p.m. as follows:

Tuesday, January 19, 2016	Tuesday, July 26 2016
Tuesday, February 16, 2016	Tuesday, August 30, 2016
Tuesday, March 15, 2016	Tuesday, September 20, 2016
Tuesday, April 19, 2016	Tuesday, October 18, 2016
Tuesday, May 17, 2016	Tuesday, November 15, 2016
Tuesday, June 28, 2016	Tuesday, December 20, 2016

The Public Work Meetings are to be held on following Tuesday's January 12, 19, February 2, 9, 16, 23, March 1, 8, 15, 22, April 12, 19, 26, May 3, 10, 17, 24, June 7, 14, 28, July 12, 26, August 9, 23, 30, September 13, 20, 27, October 18, November 1, 15, 22, and December 6, 13, 20, 2016 in the Superintendent's office of the School District Administration Building, 163 Monmouth Road, Oakhurst, NJ at 7:30 p.m. Executive closed session will begin at 7:00 p.m. until approximately 7:30 p.m.

Section 2. The annual notice for Township of Ocean Board of Education meetings will be published in the Coaster, and the Asbury Park Press, and will be filed with the

Municipal Clerk, Township of Ocean and the Village Clerk, Village of Loch Arbour and on the district website www.oceanschools.org.

Section 3. The President of the Board will announce and have placed in the minutes of each meeting a statement indicating that the notice requirement of the law has been satisfied stating the time, place and manner in which the required notice was provided.

Section 4. Only emergency meetings as defined by law may be held without complying with the notice requirements of the law.

Section 5. The Township of Ocean Board of Education will hold closed meetings only to discuss those matters, which are specifically exempt from the law. Primarily, these closed portions of meetings will involve personnel matters and material, which would constitute an unwarranted invasion of an individual's privacy. Only the twelve types of material listed in the law will be discussed or acted upon in private.

Section 6. Before going into closed session, the Board will adopt a resolution indicating the specific nature of the subject to be discussed in the closed session, the estimated duration of the session and if and when that discussion can be disclosed to the public

Section 7. Appropriate minutes will be kept of all meetings including the time and place for the meeting, members present, method of notice of the meeting and the subjects considered. Minutes will be available for public inspection except items, which are specifically exempt from disclosure by law.

Section 8. The public's participation in work meetings is welcome and action may be taken.

Section 9. This resolution shall take effect immediately.

2. **Bank Depositories/Authorized Signatures for the 2016 Year**

Move to approve the following banks be appointed as official depositories for school district funds for the balance of the 2015-2016 school year, and that fund withdrawal authorization is to be granted by signature of those persons heretofore elected, appointed, and/or designated to the Offices of Board President, Board Vice-President (in the absence of the President), School Business Administrator/Board Secretary, Assistant School Business Administrator and/or Treasurer of School Monies.

Account	Bank/Primary	AuthorizedSignatories
a. For Custodial Accounts	Santander Bank	1, 2, 3
b. For Payroll	Santander Bank	2
c. For Payroll Agency	Santander Bank	2
d. For Investments	Santander Bank	1 or 4
	Morgan Stanley	
	N.J./ARM	
	N.J. State Cash Management Fund	
e. For Student Account	Santander Bank	1 or 4
f. For Athletic Fund	Santander Bank	1 or 4
g. For Cafeteria fund	Santander Bank	1 or 4
h. For Lease Escrows	TD Bank	1 or 4

***Key Authorized Signatories:**

1. School Business Administrator/Board Secretary
 2. Treasurer of School Monies
 3. Board President
 4. Assistant School Business Administrator/Asst. Board Secretary
3. **Annual Renewal and Approval of all Official Bylaws and Board Policies and Regulations**
Move for the renewal and approval of all the official Board of Education Bylaws and Policies of the Township of Ocean School District and as per the detailed policies currently found in the Township of Ocean Official Policy Manuals, which are on file and available for the public review and inspection in every school building in the district, in the School District Administration Building at 163 Monmouth Road, Oakhurst, NJ, and on the district website: www.oceanschools.org.
4. **Parliamentary Procedure**
Move that the Board of Education adopt Robert's Rules of Order (Newly Revised) as the official parliamentary procedure manual to conduct Board of Education meetings for the 2016 year, except where modified by board bylaws and/or policy.
5. **Official Newspapers**
Move that the Board of Education does hereby designate The New Coaster and/or the Asbury Park Press as the official newspapers for public notices. The district website www.oceanschools.org will also carry all public notices.

Motion(s) carried: 9-0

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Superintendent discussed the CTE Grant and the educational and financial benefits the district would qualify for, if the application is approved.

Mrs. McGovern made a motion, seconded by Mrs. Parlamas for approval of the following item(s):

1. **Grant/Building Capacity for Career Pathways; A Pilot Program for Comprehensive High Schools**
Move to approve the submission of "The Building Capacity for Career Pathways: A Pilot Program for Comprehensive High Schools" grant application to the State Department of Education. Career pathways are an integrated approach to developing students' core academic, technical, and employability skills in a broad career area. This multi-year limited grant would support up to eight comprehensive high school districts with up to \$100,000.00 in grant funds per grant year, totaling a maximum award of \$500,000.00 per grantee for the entire five-year grant period.

Motion(s) carried: 9-0

Minutes of the Annual Reorganization Meeting – January 5, 2016 Continued:

PRESIDENT’S REPORT: Mr. Hadden

Mr. Hadden welcomed the new Board of Education members.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS:

- Dr. Meller, resident, thanked the Board for their dedication and hard work.

ADJOURNMENT: 8:18 p.m.

There being no further business, Mrs. Sylvia-Cioffi made a motion, seconded by Mr. Moore, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/
Board Secretary