

**TOWNSHIP OF OCEAN BOARD OF EDUCATION**  
**WORK MEETING MINUTES**  
**May 24, 2016**

**CALL TO ORDER**

Mr. Joseph Hadden, President, called the meeting to order at 6:30 p.m., in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

**STATEMENT OF ADEQUATE NOTICE**

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

**ROLL CALL OF ATTENDANCE**

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

Staff in attendance – Mr. Jannarone, School Business Administrator; Dr. Stefankiewicz, Superintendent of Schools.

**Enter Executive Session – 6:32 p.m.**

*Approval: Motion offered by Mr. Hadden, seconded by Parlamas and carried 9-0.*

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda) and Litigation (Bid Protest), Negotiations (TOEA) and Student Matters. It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 1 hour and will take action upon returning to work session.

**Adjourn Executive Session – 7:35 p.m.**

*Approval: Motion offered by Mr. Hadden, seconded by Mrs. McGovern and carried 9-0.*

Move for the approval to adjourn from Executive Session and resume public session.

**PRESIDENT'S REPORT:** No Report

**SUPERINTENDENT'S REPORT:** Mr. Stefankiewicz

Mr. Stefankiewicz discussed the following item(s):

- Discussed attending the Career Pathways Competitive Grant kick-off with Kelly Weldon, OTHS Principal. The \$500,000 grant paperwork has been completed and accepted by the state.

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT:** None

**PUBLIC COMMENT:**

- Sandy Abdelaziz, resident, discussed her desire for the Board of Education to adopt a resolution regarding PARCC and graduation requirements.
- Gail Topper, parent, asked about the discipline on the bus and gave her personal experiences.
- Eric Hackler, resident, asked about number of hours possible bus aids would be needed.
- Pam Gutman, resident, gave suggestions regarding other ways to have help on the buses.

**COMMITTEE REPORTS:**

**CO-CURRICULAR STUDENT ACTIVITIES:** Mrs. Mc Govern

The following item(s) were discussed:

1. **Discussion: Student Participation on Athletic Teams**

Board of Education and Administration discussed student participation on athletic teams, after the season has started, The Board discussed the Athletic Director establishing a coaches committee to review guidelines for students being added or leaving a team.

**COMMUNITY LIAISON & COMMUNICATIONS:** Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – May 17, 2016

Regular Meeting – May 17, 2016

Motion(s) carried: 8-0 (Mr. Moore abstained)

**FINANCIAL MANAGEMENT & RESOURCE SERVICES:** Mr. Moore

The following item(s) were discussed:

1. **Discussion: Professional Services Resolutions**

The Board of Education and administration discussed the following Therapy Contracts.

Awarded to:	Invo Healthcare
Duration:	July 5, 2016 to August 11, 2016 Approximately 40 hours per week (2 Therapists @ 20 per week each)
Nature and Type of Contract:	Occupational Therapy
Amount of Contract:	\$79.00 per hour

Awarded to:	Invo Healthcare
Duration:	July 5, 2016 to August 11, 2016 Approximately 15 hours per week
Nature and Type of Contract:	Physical Therapy
Amount of Contract:	\$79.00 per hour

- a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be

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placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

**2. Discussion: Boiler Cleaning & Maintenance Service**

The Board of Education and administration discussed the extension of the 2015-2016 pricing for Boiler Cleaning & Maintenance Service for the 2016-2017 school year to Central Boiler Repair Co., Inc. of Oakhurst, NJ for a

0% increase as follows:

Cleaning (19 boilers).....	\$7,735.00
Hourly standard labor charge.....	\$80.00

**3. Discussion: Student Transportation Routes**

The Board of Education and administration discussed the contract with Michael Loori Transportation for the 2016-2017 school year for the total amount of \$148,403.37 which represents a 0% increase over 2015-2016 for the following routes.

WA59 - IN59	\$49,467.79
WY81 - IN14	\$49,467.79
OE 8 - IN 8	\$49,467.79

**4. Discussion: School Bus Aides**

The Board of Education and Administration discussed information regarding possible staffing of Bus Aides. The Board reviewed costs and agreed to research other avenues before incurring a large cost.

**5. Discussion: Safe Routes to Schools Grant**

The Board of Education and Administration discussed the walking areas around each Elementary School and the relation to the submission of the Safe Routes to Schools Grant with the municipality.

Mr. Moore made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

**6. Use of Facilities**

Move to approve use of facilities according to the attached list dated May 24, 2016

Motion(s) for item #6 carried: 9-0

**INSTRUCTIONAL & EDUCATION: Dr. Marshall**

The following item(s) were discussed:

**1. Discussion: PARCC Graduation Requirements**

Board of Education and Administration discussed PARCC graduation requirements for students.

Board of Education discussed the graduation options (see handout) and requirements into the future.

- Gail topper, parent, asked about when students can re-take the PARCC test when they don't pass it the first time.

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- Eric Hackler, resident, asked about what the Board’s recourse would be, if they did not want to give the test.
- Sandy Abdelaziz, parent, talked about the number of districts that have passed resolutions opposing the graduation requirements. She asked the district to pass a resolution opposing using PARCC as a graduation requirement.
- Pam Gutman, parent, cited reports that the State should not be testing the amount of grades/students.
- Intern, Alison Weinstein, asked about the HESPA trial runs and how it was piloted by the State Board of Education.
- Board of Education discussed the PARCC and how it relates to teacher evaluations.

Dr. Marshall made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

### **2. Professional Development Activities – Staff**

Move to approve the attached memorandums (2) dated May 20, 2016 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

### **3. Revision to Out of District Private Tuition for the 2015-2016 School Year**

Move to approve a revision to out of district private tuition for the 2015-2016 school year in accordance with the attached memorandum dated May 17, 2016.

Motion(s) for items #2 and #3 carried: 9-0

Dr. Marshall made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

### **4. Graduation Requirements**

Move to approve the following resolution:

WHEREAS, Beginning with the class of 2016, the New Jersey Department of Education (“NJDOE”) has proposed new high school graduation requirements that eliminate the Alternative High School Assessment and replace the mandatory High School Proficiency Assessment with the Partnership for the Assessment of Readiness for College and Careers (“PARCC”) Assessments before the validity and reliability of the PARCC Assessments have been established, and without adequately informing students and parents about the potential consequences for graduation when the PARCC Assessments were administered in Spring 2015; and

WHEREAS, Beginning with the class of 2020, the NJDOE has further proposed additional regulations that would deny parents the right to opt their children out of PARCC Assessments; and

WHEREAS, Beginning with the class of 2021, the NJDOE has proposed requiring students to pass the PARCC ELA10 and Alg 1 Assessments in order to graduate; and

WHEREAS, The Delegate Assembly is the official policymaking body of the New Jersey School Boards Association; and

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WHEREAS, Education-related policies resulting from prior Delegate Assembly and Board of Directors actions are codified in the NJSBA's *Manual of Positions and Policies on Education*; now, therefore, be it

RESOLVED, That the Township of Ocean Board of Education proposes the following additional policy language for adoption by the Delegate Assembly and inclusion in NJSBA's *Manual of Positions and Policies on Education*;

The NJSBA believes that New Jersey should continue to provide multiple pathways to a high school diploma that include alternatives not based on standardized tests, and that the State should continue to respect the right of parents to make decisions about the assessment alternatives that are most appropriate for their children, and, be it further

RESOLVED, That this resolution be sent to the N.J. School Boards Association for their Consideration and to the Department of Education.

Motion(s) for item #4 carried: 9-0

**NEGOTIATIONS:** No Report

**PERSONNEL:** Mrs. Parlamas  
The following item(s) were discussed:

1. **Discussion: Unpaid Leave of Absence**

Board of Education and Administration discussed the request of Elizabeth Wallace, ESL Teacher, Wayside School to take an unpaid leave of absence, with the continuation of benefits, for the 2016-2017 school year.

2. **Discussion: Instructional Assistants/Eighth Grade Graduation Ceremony**

Board of Education and Administration discussed hiring Gregg Krzyzanowski and Josemaria Olaguera, Instructional Assistants at the Township of Ocean Intermediate School, to provide aide support to intermediate school students (2) with disabilities on June 20, 2016. The Instructional Assistants will each accompany one student to the Eighth Grade Graduation, for approximately three hours. Mr. Krzyzanowski and Mr. Olaguera will be paid at their hourly contractual rate.

6. **Discussion: New Job Description**

Board of Education and Administration discussed the following new job description:  
Attendance Officer/Security

7. **Discussion: Issuance of Contract**

Board of Education and Administration discussed issuing a contract to the following:

**To fill a vacancy position:**

James Loizos	Attendance Officer/Security	\$
	District-wide	
	Non-tenure track position	

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Actual Start & Effective Dates: Pending  
criminal history background check.

(Mr. Loizos replaces Michele LoConte who will retire July 1, 2016.)

Mrs. Parlamas made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

**3. Assignment Change/Transfer**

Move to approve the following assignment change and transfer effective September 1, 2016.

Donna Drury      From: Mathematics Teacher, Intermediate School  
                         To: Elementary Classroom Teacher  
                         Wanamassa Elementary School

(The transfer fills a vacancy at Wanamassa Elementary School. Mrs. Drury will replace Donna Manning who will retire July 1, 2016.)

**4. Intermittent Unpaid Leave under FMLA and NJFLA**

Move to approve an intermittent unpaid family leave of absence, as designated under FMLA and NJFLA, for Susan Russo, Social Studies, High School. Mrs. Russo will be on unpaid family leave beginning May 26, 2016 for a period of nine (9) intermittent days. Mrs. Russo will take unpaid leave on the following days: May 26 & 27, 2016; June 3, 6, 9, 13, 15, 20 & 21, 2016. The intermittent leave reflects a reduction in pay and work hours. This reduction does not affect Mrs. Russo's medical coverage, her benefits will remain intact.

**5. Instructional Assistant/Chorus**

Move to approve Katherine Porter, an Instructional Assistant at the Intermediate School to provide aide support to an intermediate school student with disabilities during Spring Chorus. Ms. Porter will accompany the student to Chorus practice every Wednesday after school from 2:30 pm – 3:15 pm and to the Chorus Concert (start time 7:30 pm) on June 1, 2016. Ms. Porter will be paid at her hourly contractual rate.

**8. Issuance of Contracts**

Move to approve that contracts be issued to the following:

**To fill vacancy positions:**

Patrick Arlea	English Teacher	\$57,015.00
	High School	BA/Step 3
	Actual Start & Effective Dates: Pending criminal history background check and release from current employer.	

(Mr. Arlea replaces Erica Andresen who resigned.)

Kyrsten Churchwell	English Teacher	\$54,515.00
	High School	BA/Step 1
	Actual Start & Effective Dates: Pending criminal history background check.	

(Ms. Churchwell replaces Irene Gilman who will retire July 1, 2016.)

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Elizabeth White	English As A Second Language Teacher	\$54,515.00
	High School	BA/Step 1
	Actual Start & Effective Dates: pending criminal history background check .	

(Ms. White replaces Susan Jarosiewicz who will retire July 1, 2016.)

Motion(s) for items #3 thru #5 and #8 carried: 9-0

**PLANNING & CONSTRUCTION:** Mr. Palutis

The following item(s) were discussed:

1. **Discussion: Referendum**

P.W. Moss & Associates and Solutions Architecture were in attendance and gave an update on all of the ongoing referendum projects.

- Construction Manager gave an update on each project.
- The architect discussed the design of the Wayside job and options of modular versus stick and mortar building.

**TECHNOLOGY COMMITTEE:** Mr. Dietrich

The following item(s) were discussed:

1. **Discussion: Technology Update**

The Committee Chairman gave an update on the recent District School Based Technology Committee Meeting.

- Chair of Committee gave a report on the district wide committee and the discussions that took place. He reviewed a draft survey that will go out to the faculty.
- Board of Education talked about a possible parent survey.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- Water testing results that did not show any issue with lead levels will be posted to the web site.

**PUBLIC COMMENT:**

- Dr. Marwn Meller, resident, asked about the hourly rate on the Technology posting.
- Gail Topper, parent, asked about the teachers and resolution of the issue they are having with the administration.
- Pam Gutman, parent, asked about the ChomeBooks and the difficulties with the technology.
- Marci Abramowitz, teacher, asked about additional chargers for students' ChomeBooks.
- Sandy Abdelaziz, parent, asked about the summer and students keeping the ChomeBooks.
- Lisa Massa, teacher, asked about ChomeBooks being available in September to students.
- Marci Abramowitz, teacher, urged the Board of Education to take the practice PARCC test.

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**ADJOURN MEETING: 9:14 p.m.**

There being no further business Mrs. Parlamas made a motion, seconded by Mr. Clayton, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,

Kenneth Jannarone  
School Business Administrator/  
Board Secretary