

**TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
February 23, 2016**

CALL TO ORDER

Mr. Joseph Hadden, President, called the meeting to order at 7:00 p.m., in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present – Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi
Staff in attendance – Mr. Jannarone, School Business Administrator and Dr. Stefankiewicz, Superintendent.

Enter Executive Session – 7:02 p.m.

Approval: Motion offered by Mr. Hadden, seconded by Mr. Moore and carried 9-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), Litigation (Loch Arbour versus Township of Ocean School District), Negotiations and Student Matters . It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will take action upon returning to work session.

Adjourn Executive Session – 7:32 p.m.

Approval: Motion offered by Mrs. Parlamas, seconded by Mrs. McGovern and carried 9-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Hadden

Mr. Hadden discussed the following item(s):

- Social media and directing parental issues to the administration.

SUPERINTENDENT'S REPORT: Dr. Stefankiewicz

Dr. Stefankiewicz discussed the following item(s):

- Discussed the Heroin parent forum on March 9th at 7:00 pm at the high school.
- Meeting with high school student leadership and received their feedback about issues at the high school.
- Professional development for math and reading programs upcoming.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: No Report

PUBLIC COMMENT:

- Paul Mayerowitz, resident, asked questions about 'The Wonders Program' and the necessary additional technology for the reading program.

COMMITTEE REPORTS:

The Board of Education discussed committee items:

CO-CURRICULAR STUDENT ACTIVITIES: No Report

COMMUNITY LIAISON & COMMUNICATIONS: Mrs. Sylvia-Cioffi

Twp of Ocean BOE Work Meeting Minutes (continued) – February 23, 2016

Mrs. Sylvia-Cioffi made a motion, seconded by Mr. Moore, for approval of the following item(s):

1. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Regular Meeting – February 16, 2016

Work Meeting/Executive Session Minutes – February 16, 2016

Motion(s) carried: 9-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Moore

The following item(s) were discussed:

1. **Discussion: Budget 2016-2017**

Board of Education and administration continued budget discussions for the 2016-2017 budget, “*The Wonder’s Program*”, State Aid, Debt Service and Capital Outlay were items for discussion.

INSTRUCTIONAL & EDUCATION: Mr. Marshall

The following item(s) were discussed:

1. **Discussion: “The Wonder’s Program”**

Mrs. Conrad, Assistant Superintendent/Curriculum & Instruction; Mrs. Eleanor Hughes, Supervisor Language Arts, Social Studies, K-5; Mrs. Kachmar-Will, Supervisor of Special Projects; and Carin Francisco, Elementary Classroom Teacher, Wanamassa School were in attendance and discussed with the Board, “*The Wonder’s Program.*” (please see attachment)

2. **Discussion: Preliminary 2015 ESEA Accountability Profiles by School**

Board of Education and Administration discussed the “Preliminary 2015 ESEA Accountability Profiles” for each of our schools. (copy of preliminary report is attached)

Mr. Marshall made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

3. **Professional Development Activities – Staff**

Move to approve the attached memorandums (2) dated February 23, 2016 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Motion(s) for items #3 carried: 9-0

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

Twp of Ocean BOE Work Meeting Minutes (continued) – February 23, 2016

Mrs. Parlamas made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **Custodial Substitutes for the 2015-2016 School Year**

Move to approve the following as Custodial Substitutes for the 2015-2016 school year.

Tamara Bailey
Richard Miller

2. **Retirement**

Move to approve the retirement of Deborah Leonard, Twelve-Month Secretary, High School effective July 1, 2016.

3. **Instructional Assistant/Spring Track**

Move to approve Romy Georginow, an Instructional Assistant at the High School, to provide aide support to a high school student with disabilities participating in Spring Track. Mrs. Georginow will shadow the student/Spring Track Team member after school and on weekends, in accordance with the Spring Track program practice and regular game schedule for the period of March 14, 2016 through late May 2016. Mrs. Georginow will be paid at her hourly contractual rate.

4. **Instructional Assistant/Spring Track**

Move to approve Muriel Papa, an Instructional Assistant at the High School, to provide aide support to a high school student with disabilities participating in Spring Track. Mrs. Papa will shadow the student/Spring Track Team member after school and on weekends, in accordance with the Spring Track program practice and regular game schedule for the period of March 14, 2016 through late May 2016. Mrs. Papa will be paid at her hourly contractual rate.

5. **Instructional Assistant/Extracurricular Activities**

Move to approve Karen Weinkofsy, an Instructional Assistant at the High School, to provide aide support to a high school student with disabilities on February 19, 2016. Mrs. Weinkofsky will accompany the student to the Sophomore Lock-In, an extracurricular night-time activity, for a total of 5 hours, (8:00 pm – 1:00 am). Mrs. Weinkofsky will be paid at her hourly contractual rate.

6. **Instructional Assistant/Extracurricular Activities**

Move to approve Susan MacDonald, an Instructional Assistant at the High School, to provide aide support to a high school student with disabilities on February 19, 2016. Ms. MacDonald will accompany the student to the Sophomore Lock-In, an extracurricular night-time activity, for a total of 5 hours, (8:00 pm – 1:00 am). Ms. MacDonald will be paid at her hourly contractual rate.

7. **Bus Driver Salaries for the 2015-2016 School Year**

Move to approve Bus Driver Salaries for the 2015-2016 school year, retroactive to September 1, 2015, in accordance with the attached list dated February 19, 2016.

8. **Issuance of Contract**

Move to approve that a contract be issued to the following:

To fill a vacancy/non-tenure track position

Twp of Ocean BOE Work Meeting Minutes (continued) – February 23, 2016

Ronald Pearson	Custodian I/Night Shift	\$32,540.00
	Wanamassa Elementary School	Step A
	Non-Tenure Track Position	Prorated
	Actual Start Date: March 1, 2016	
	Effective Date: March 1, 2016	

(Mr. Pearson replaces Tyrone Smith who resigned. Mr. Pearson was previously approved at the regular monthly meeting, held on February 16, 2016, pending criminal history background check and release from current employer. Both are in order.)

9. Issuance of Contracts

Move to approve that contracts be issued to the following:

To fill a vacancy position:

Nicholas Alvarez	Health & Physical Education Teacher	\$22,354.00
	Part-time	Prorated
	Intermediate School	BA/Step I
	Actual Start Date: February 22, 2016	
	Effective Date: March 1, 2016	

(Mr. Alvarez replaces Vincenzo Franze who moved to a full time position. Mr. Alvarez was previously approved at the Board of Education's work meeting held on February 9, 2016, pending criminal history background check. His clearance has been received.)

10. Substitute Playground Aide

Move to approve Jill Edelson as a Substitute Playground Aide at Wayside Elementary School for the 2015-2016 school year.

Motion(s) for items #1-10 carried: 9-0

Mrs. Parlomas left the room at 8:52 pm.

PLANNING & CONSTRUCTION: Mr. Dietrich

The following item(s) were discussed:

1. Discussion: Referendum

P.W. Moss & Associates, Solutions Architecture and administration discussed the bid opening for Wayside Elementary School Addition and Partial Interior Alternations.

The Board of Education discussed the legal opinion from the attorney and State Ethics Commission ruling on a Board member's husband who is a General Contractor and bidder.

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS:

- Professional Services RPF's were discussed for the 2016-2017 school year.

NEW BUSINESS: No report

Twp of Ocean BOE Work Meeting Minutes (continued) – February 23, 2016

PUBLIC COMMENT:

- Paul Mayerowitz, resident, asked about the low bidder and his relationship with the Professionals. The Architect and Construction Manager discussed their past experiences with all contractors.

Mrs. Parlamas returned to the meeting at 10:00 pm.

ADJOURN MEETING: 10:22 p.m.

There being no further business Mr. Moore made a motion, seconded by Mr. Clayton, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/
Board Secretary