

Work Session

Attachments

May 3, 2016

Office of the Superintendent of Schools

Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

DATE: April 29, 2016

RE: Employment Opportunity/2016-2017 School year

POSITION: **ATHLETIC:**

- Varsity Head Coach – Field Hockey
- Assistant Varsity Coach – Field Hockey
- J.V. Coach – Field Hockey
- Freshman Coach – Field Hockey

APPLICATION REQUIREMENTS: Include resume or letter listing your qualifications, background knowledge and experience in the particular activity or sport. Clearly indicate your preference for a full-time position or a co-position.

SALARY: Salary will be commensurate with the Township of Ocean School District's Athletic Program 2016-2017 Salary Guide.

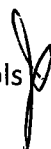
APPLICATION DEADLINE: Qualified candidates should apply in writing to Rusty Todd Athletic Director, High School, 550 West Park Avenue, Oakhurst, NJ 07755 or htodd@oceanschools.org, by the end of the day, Monday, May 9, 2016.

*Culturally Diverse and Bilingual candidates encouraged to apply.

Office of the Superintendent of Schools
Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools 

DATE: April 21, 2016

RE: Employment Opportunity/2016-2017 School Year

POSITION: Teacher of Music – Instrumental - TOIS

QUALIFICATIONS:

- Teacher of Music certification required

SALARY: Salary will be commensurate with the Township of Ocean School District Teachers' 2016-2017 Salary Guide.

APPLICATION DEADLINE:

- Qualified candidates should apply on line at <http://www.applitrack.com/ocean/onlineapp> by the end of the day, Monday, May 2, 2016.
- Existing staff members who desire a transfer may file a request in the form of a letter of intent along with any updated documents to the Superintendent by the closing date.

*Culturally Diverse and Bilingual candidates encouraged to apply.

Office of the Superintendent of Schools
Township of Ocean Schools



MEMORANDUM FOR: All Professional Staff Members

FROM: James Stefankiewicz, Ed.D., Superintendent of Schools

DATE: April 20, 2016

RE: Employment Opportunity

POSITION: Summer Curriculum Work
SEE ATTACHED

SALARY: \$35.00 per hour
Hours to be determined

APPLICATION DEADLINE: Qualified candidates interested in applying for this work should notify the Assistant Superintendent's office (Marion Conrad) in writing on or before the end of the business day, Friday, April 29, 2016, 4:30 pm.

SUBJECT	COURSE/RATIONALE	SCHOOL	Total Hours	Phase 1 June 22 - June 30
WL	French II/Align to new WL Standards	HS	5	
WL	Modified Spanish/Align to new WL Standards	HS	5	
WL	Spanish Conversation & Comp/Align to new WL Stan	HS	5	
WL	Italian Convesation & Comp/Align to new WL Stan	HS	5	
WL	5th Grade WL/Align to new WL Standards	TOIS	5	
WL	Spanish II/III/ New Course (Possible)	HS	20	
Science	6th Grade Science/NGSS Transition	TOIS	15	
Science	7th Grade Science/NGSS Transition	TOIS	10	
Science	8th Grade Science/NGSS Transition	TOIS	10	
Science	Biology/NGSS Transition	HS	16	
Science	Chemistry/NGSS Transition	HS	10	
Applied Tech	Maker Space II/New Course	HS	20	
Applied Tech	Live Broadcast & Event Productions/New Course	HS	20	
Buisness	Business Management/New Course	HS	20	
Math	Algebra I Part I/New Course	HS	10	
Math	Algebra I Part II/New Course	HS	10	
SE	Career Management I/Revision	HS	10	
SE	Career Management II/New Course	HS	20	
SE	Financial Technology/Revise Curriculum due to full semester course	HS	10	
ELA	Tomorrow's Teachers/New Course	HS	20	
ELA	English I/Curriculum Update, benchmark, summer reading, portfolio	HS	5	
ELA	English II/Curriculum Update, benchmark, summer reading, portfolio	HS	5	
ELA	English III/Curriculum Update, benchmark, summer reading, portfolio	HS	5	
ELA	English IV/Curriculum Update, benchmark, summer reading, portfolio	HS	5	
ELA	Language Arts Test Prep/align curriculum	HS	5	
ELA	Grade 7/Curriculum Update, benchmark, summer reading, portfolio	TOIS	5	
ELA	Grade 8/Curriculum Update, benchmark, summer reading, portfolio	TOIS	5	
ELA	Grade 6/Curriculum Update, benchmark, summer reading, portfolio	TOIS	5	
VPA	Ceramics 3/New Course	HS	20	
VPA	Computer Art 3/New Course	HS	20	
VPA	Performance Production/New Course	HS	20	
VPA	Acting 2/Curriculum and Benchmark Development	HS	5	
VPA	Computer Art 2/Revise Curriculum to 5 credit course	HS	5	
	Total Hours Requested		356	

COMMUNITY LIAISON & COMMUNICATIONS

(Minutes - *Only*)

Policy & Regulations –See Part 2

TOWNSHIP OF OCEAN BOARD OF EDUCATION
WORK MEETING MINUTES
April 19, 2016

CALL TO ORDER

Mr. Joseph Hadden, President, called the meeting to order at 5:30 p.m., in the office of the Superintendent at the District Administration Building, 163 Monmouth Road, Oakhurst, N.J.

STATEMENT OF ADEQUATE NOTICE

Mr. Hadden read the statement of notice as required by the Open Public Meetings Act, N.J.S.A. 10:4-6.

ROLL CALL OF ATTENDANCE

Present – Mr. Steven Clayton (Arrived at 8:45 pm), Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

Staff in attendance – Mr. Jannarone, School Business Administrator; Dr. Stefankiewicz, Superintendent of Schools; Dr. Denise Ricciardi, Asst. Superintendent of Schools-Special Services, Ms. Kelly Weldon, Principal-Ocean Township High School; Gina Hagerman, Asst. Principal-Ocean Township High School; Emitza Chiu-Huey, High School Teacher; Danielle Pantaleo, Board Attorney.

Enter Executive Session – 5:31 p.m.

Approval: Motion offered by Mr. Hadden, seconded by Mrs. McGovern and carried 8-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Personnel (Agenda), Litigation (Bid Protest) and Student Matters (2 Student Discipline Hearings) It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 1 hour and 30 minutes and will take action upon returning to work session.

Adjourn Executive Session – 7:37 p.m.

Approval: Motion offered by Mr. Hadden, seconded by Mr. Moore, and carried 8-0.

Move for the approval to adjourn from Executive Session and resume public session.

PRESIDENT'S REPORT: Mr. Hadden

Mr. Hadden discussed the following item(s):

- Mr. Hadden introduced Sally Madden, of the League of Women Voters, who handed out copies of the '2016 New Jersey Citizen's Guide to Government' to the Board of Education members.

SUPERINTENDENT'S REPORT: No Report

SCHOOL BUSINESS ADMINISTRATOR'S REPORT: Mr. Jannarone

Mr. Jannarone discussed the following item(s):

- Follow-up on Ice Hockey program and the increase in the amount of the contract Shore Regional pays to Ocean.
- Board Architect, Frank Messineo, will present a referendum update during the Planning & Construction Committee during the regular meeting.

PUBLIC COMMENT:

- Batya Van Nostrand, parent, asked about the playground at Wanamassa. The School Business Administrator reviewed the Wanamassa construction time lines.

COMMITTEE REPORTS:

CO-CURRICULAR STUDENT ACTIVITIES: No Report

COMMUNITY LIAISON & COMMUNICATIONS: Mrs. Sylvia-Cioffi

The following item(s) were discussed:

1. **Discussion: Intergenerational Program with Students at Wanamassa Elementary School**

Board of Education and Administration discussed the request of Annette Abolt, Engage Life Director at Atria Senior Living in Tinton Falls, to start an intergenerational program with students at Wanamassa Elementary School as outlined in the attached letter dated April 6, 2016. (Each teacher would create an age appropriate activity for their students to do with the residents at Atria. In addition to the activities noted in the letter, activities could be expanded to include – examples - reading with residents, discussion about devices they used when they were children, etc.)

2. **Discussion: Approval of Minutes:**

Board of Education and Administration discussed the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – April 12, 2016

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Moore

The following item(s) were discussed:

1. **Discussion: Professional Services**

Board of Education and Administration had a general discussion regarding professional services contracts for the 2016-2017 school year. Administration and the Board of Education agreed to go to RFP (Request for Proposal) for school doctors and banking services for the next school year.

2. **Discussion: Resolution for Financial Advisory Services:**

Board of Education and Administration discussed the following resolution regarding financial advisory services:

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Refunding School Bonds by The Board of Education of the Township of Ocean in the County of Monmouth, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the refunding bonds; structuring the various terms and conditions associated with the refunding bonds in order to maximize the interest savings; and general advice to the Board about the various financial aspects of the refinancing; and

WHEREAS, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Acacia Financial Group, Inc., Marlton, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

Twp of Ocean BOE Work Meeting Minutes (continued) – April 19, 2016

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF OCEAN IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

1. The firm of Acacia Financial Group, Inc., Marlton, New Jersey is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of refunding bonds by the Board in accordance with a proposal submitted to the Board in the amount not to exceed \$8,500 including expenses.
 2. The contract is awarded in accordance with N.J.S.A. 18A:18A-5(a)(2) because such services are considered extraordinary and unspecifiable in their nature.
 3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.
 4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Asbury Park Press and/or The New Coaster.
3. **Discussion: Amendment of IDEA Grant Application**
Board of Education and administration discussed an amendment to the FY16 IDEA Part B Basic (Ages 3-21) grant in the amount of \$4,997.00 for services to students with disabilities parentally placed in non-public schools, and an amendment to the FY16 IDEA Part B Preschool (Ages 3, 4, and 5) grant in the amount of \$2,233.00
4. **Discussion: Use of Facilities**
Board of Education and administration discussed the use of facilities according to the attached list dated April 19, 2016.

INSTRUCTIONAL & EDUCATION: Mr. Marshall

The following item(s) were discussed:

1. **Discussion: High School – New Course Offerings (Revised List) for the 2016-2017 School Year**
Board of Education and Administration discussed the revised list of new courses, to be offered to high school students, for the 2016-2017 school year in accordance with the attached memorandum dated April 13, 2016. (Original list was dated March 22, 2016 and discussed by the Board at the work meeting held on April 12, 2016.)
2. **Discussion: Student Observers**
Board of Education and Administration discussed student observers for the 2015-2016 school year in accordance with the attached memorandums (2) dated April 15, 2016.
3. **Discussion: High School Delayed Opening Schedule for Special Testing**
Board of Education and Administration discussed a delayed opening schedule for the New Jersey Biology Competency Test (NJBCT), May 25 & 26, 2016 in accordance with the attached memorandum dated April 4, 2016.
4. **Discussion: Professional Development Activities – Staff**
Board of Education and Administration discussed the attached memorandums (3) dated April 15, 2016, re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC

Twp of Ocean BOE Work Meeting Minutes (continued) – April 19, 2016

6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

5. **Discussion: Addendums to Out of District Private Tuition for the 2015-2016 School Year**
Board of Education and Administration discussed addendums to out of district private tuition for the 2015-2016 school year in accordance with the attached memorandums (3) dated April 14, 2016.
6. **Discussion: Revision to Out of District Private Tuition for the 2015-2016 School Year**
Board of Education and Administration discussed a revision to out of district private tuition for the 2015-2016 school year in accordance with the attached memorandum dated April 14, 2016.

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas
The following item(s) were discussed:

1. **Discussion: Substitute Teachers for the 2015-2016 School Year**
Board of Education and Administration discussed Substitute Teachers for the 2015-2016 school year in accordance with the attached list dated April 15, 2016.
2. **Discussion: Unpaid Family Leave of Absence**
Board of Education and Administration discussed the request of Michelle Morgan, Computer Lab Assistant, Wayside School to take an unpaid family leave of absence, as designated under FMLA, beginning April 21, 2016 and continuing through June 6, 2016. Mrs. Morgan is expected to return to work on Tuesday, June 7, 2016.
3. **Discussion: Resignation**
Board of Education and Administration discussed the resignation of Samantha L. Wild, Instructional Assistant, Wayside Elementary School effective April 29, 2016.

PLANNING & CONSTRUCTION: Mr. Dietrich
The following item(s) were discussed:

1. **Discussion: Professional Services**
Board of Education and administration discussed the award of a third party professional services contract to the following:

Awarded to:	Atlantic Engineering Laboratories. Inc. (AEL)
Duration:	Referendum Construction Projects Completion
Nature and Type of Contract:	Third Party Testing & Inspections
Amount of Contract:	See attached Analysis and Testing Rates

 - a. These contracts will be awarded as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by

Twp of Ocean BOE Work Meeting Minutes (continued) – April 19, 2016

persons authorized by law to practice a recognized profession.

- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

TECHNOLOGY COMMITTEE: No Report

OLD BUSINESS: None

NEW BUSINESS: None

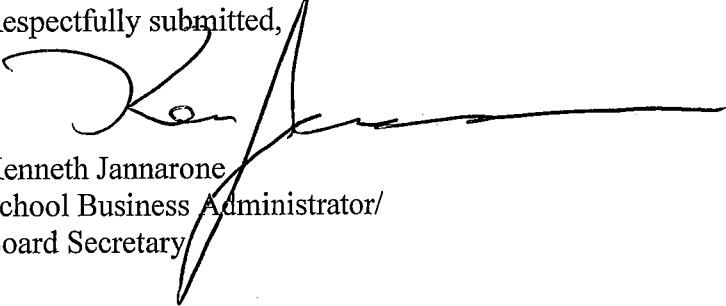
PUBLIC COMMENT:

- Dr. Marwin Meller, resident, asked about soliciting hospitals for the RFP on school doctors.

ADJOURN MEETING: 7:54 p.m.

There being no further business Mrs. McGovern made a motion, seconded by Mrs. Parlamas, that the meeting be adjourned. This motion carried 8-0.

Respectfully submitted,


Kenneth Jannarone
School Business Administrator/
Board Secretary

**MINUTES OF THE REGULAR MONTHLY MEETING
TOWNSHIP OF OCEAN
April 19, 2016**

CALL TO ORDER

The Board President, Joseph Hadden, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, February 16, 2016 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 7, 2016.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 7, 2016 and The New Coaster Newspapers on January 7, 2016.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 7, 2016.

ROLL CALL

The following members were present: Mr. Steven Clayton (Arrived at 8:45 pm), Mr. James Dietrich, Mr. Joseph Hadden, Dr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

PRESIDENT'S REPORT – No Report

STUDENT REPRESENTATIVES: Ms. Hanna Rose & Mr. David Walk

The student representatives reported on the following:

- Upcoming Blood Drive at the high school
- Mr. Spartan – April 21, 2016
- Jr. Prom – May 14, 2016
- Sr. Prom – June 2, 2016
- Ocean GSA – Walk for Aids
- Sports update: Baseball, Softball, Boys and Girls Lacrosse seasons have begun.
- PARCC testing going on

SUPERINTENDENT'S REPORT – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following student awards:

The Future Chef's 'Healthy Breakfast Challenge' sponsored by Sodexo, was held at the Township of Ocean Intermediate School on March 19, 2016. The year's winner, OTES 3rd grade student, Adrienne Billows beat out 223 competitors with her winning dish "Yellow Eggs & Ham!"

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Students in grades 5-8 competed in the 2016 Asbury Park- Wall Elks Lodge #128 Writing Contest. This year’s topic was “What I Can Do to Promote Americanism and Love of Country”

The following students were finalists are:

Antonio Bonoan, 5th Grade – teacher: Kathleen Bellazza
Abigail Meberg, 5th Grade – teacher: Michelle Shappirio
Nevaeh Sickels, 5th Grade - teacher Debra Perkins

Noah Gutman, 6th Grade - teacher: Peter Ryan
Garrett Laffler, 6th Grade – teacher: Peter Ryan

Megh Patel, 7th Grade - teacher: Cathy Musselman

Cole Kelly, 8th Grade – teacher: Melinda Willems
Angela Solimene, 8th Grade – teacher: Lisa Butler
Olivia Wolfson, 8th Grade – teacher: Joanne DeVito

.....
Samuel Prudhomme, 8th Grade – TOIS, was 2nd place winner in the March- Asbury Park Press Student Voice Section. The topic for March was: “What memory would you keep if you knew all memories but one would be wiped out.” Samuel’s paper was entitled “Feeling the spirit of my loyal dog.”

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The Superintendent thanked Eileen Glynn, OTHS Art Teacher, and the high school students whose artwork was on display on the walls of the Auditorium of the administration building.

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Superintendent announced that a program will be held at the high school on Wednesday, April 27th, on the Heroin Epidemic.

.....
Superintendent announced CTE Grant at high school for 500K in the next 5 year. The superintendent thanked all the administrators that contributed to the successful grant application.

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PUBLIC COMMENTS-AGENDA: None

APPROVAL OF BILLS: Mr. Moore

Mr. Moore made a motion, seconded by Mrs. McGovern, for approval of the following paid items:

Bills List	April 19, 2016	2,343,821.20
Payroll	March 24, 2016	2,099,610.60
Employer FICA & DCRP	March 24, 2016	39,173.27
Payroll	April 15, 2016	2,137,777.00
Employer FICA & DCRP	April 15, 2016	47,385.06
	Total	<u>\$6,667,767.13</u>

Motion(s) carried: 8-0

COMMITTEE REPORTS:

CO-CURRICULAR STUDENT ACTIVITIES: None

COMMUNITY LIAISON & COMMUNICATIONS: Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **Intergenerational Program with Students at Wanamassa Elementary School**

Move to approve the request of Annette Abolt, Engage Life Director at Atria Senior Living in Tinton Falls, to start an intergenerational program with students at Wanamassa Elementary School as outlined in the attached letter dated April 6, 2016. (Each teacher would create an age appropriate activity for their students to do with the residents at Atria. In addition to the activities noted in the letter, activities could be expanded to include – examples - reading with residents, discussion about devices they used when they were children, etc.)

2. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – April 12, 2016

Motion(s) carried: 8-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mr. Moore

Mr. Moore made a motion, seconded by Mr. Dietrich, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

The following resolution certifies that budget balances at the end of March were adequate to pay all remaining obligations of the 2015-2016 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.

RESOLUTION

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of March 31, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the final REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of March 31, 2016 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the final Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending March 31, 2016.

2. **Transfers**

The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.

Move for approval of the attached RESOLUTION dated, March 31, 2016 covering APPROPRIATION TRANSFERS in the 2015-2016 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for March 2016:**

Fire Drill

Ocean Township High School	March 9, 2016
Twp. of Ocean Intermediate School	March 1, 2016
Ocean Township Elementary School	March 9 2016
Wanamassa Elementary School	March 10, 2016
Wayside Elementary School	March 11, 2016

Lockdown/Active Shooter Drill

Ocean Township High School..	March 22, 2016
Ocean Township Elementary School.	March 23, 2016
Wanamassa Elementary School..	March 23, 2016

Evacuation Drill

Twp. of Ocean Intermediate School.....	March 22, 2016
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Tabletop Security Drill

Wayside Elementary School	March 21, 2016
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4. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated April 19, 2016.

5. **Shared Services Agreement for Ice Hockey**

Move to approve approving the 2 year shared services agreement between the Township of Ocean Board of Education and Shore Regional Board of Education to continue the cooperative sports program for ice hockey within NJSIAA guidelines for the 2016-2017 and 2017-2018 winter ice hockey season(s). Per attached.

6. **NJSIAA Cooperative Ice Hockey Agreement**

Move to approve the 2 year cooperative agreement and application to the NJSIAA for the 2016-2017 and 2017-2018 winter ice hockey season(s). Per attached.

7. **Pricing Cooperative for the 2016-2017 School Year**

Move to approve renewal of a resolution to enter into a Cooperative Pricing Agreements.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the following entities have offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on the governing body of the Township of Ocean Board of Education, County of Monmouth, State of New Jersey duly considers participation in a Cooperative Pricing System for the provision and performance of goods and services as follows:

County of Monmouth Commodity Resale and Shared Services
Hunterdon County Educational Services Commission (HCESC)
Middlesex Regional Educational Services Commission (MRESC)

8. **Donation of Lacrosse Equipment**

Move to approve the donation of lacrosse equipment, from Mr. Norman Greig, Sr., for the Ocean High School Girls Lacrosse team. The lacrosse equipment has a value of approximately \$250.

9. **MOCSSIF 2016 Safety Grant Program:**

Move to approve the submission of the grant application for the 2016 Safety Grant Program through the NJSIG MOCSSIF Sub Fund for identified safety and security facility upgrades in the amount of \$14,205.00 for the period of July 1, 2016 thru June 30, 2017.

10. **Amendment of IDEA Grant Application**

Move to approve an amendment to the FY16 IDEA Part B Basic (Ages 3-21) grant in the amount of \$4,997.00 for services to students with disabilities parentally placed in non-public schools, and an amendment to the FY16 IDEA Part B Preschool (Ages 3, 4, and 5) grant in the amount of \$2,233.00

11. **Resolution for Financial Advisory Services:**

Move to approve the following resolution regarding financial advisory services:

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Refunding School Bonds by The Board of Education of the Township of Ocean in the County of Monmouth, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the refunding bonds; structuring the various terms and conditions associated with the refunding bonds in order to maximize the interest savings; and general advice to the Board about the various financial aspects of the refinancing; and

WHEREAS, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Acacia Financial Group, Inc., Marlton, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF OCEAN IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

1. The firm of Acacia Financial Group, Inc., Marlton, New Jersey is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of refunding bonds by the Board in accordance with a proposal submitted to the Board in the amount not to exceed \$8,500 including expenses.
2. The contract is awarded in accordance with N.J.S.A. 18A:18A-5(a)(2) because such services are considered extraordinary and unspecifiable in their nature.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Asbury Park Press and/or The New Coaster.

Motion(s) carried: 8-0

INSTRUCTION & EDUCATION: Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Summer School 2016**

Move to approve using the New Jersey Virtual School as the provider for summer school services during the Summer of 2016, as outlined in the attached memorandum dated March 8, 2016.

2. **Trip Request**

Move to approve the following trip request:

Group:	AP Microeconomics/Macroeconomics and AP Government & Politics
Number of Students:	48
Date:	Wednesday, June 1, 2016
	Departure time: 7:30 am
	Return time: 2:00 pm
Destination:	Philadelphia – National Constitution Center and US Mint, North Independence Mall, Philadelphia
Purpose:	Supporting curriculum studies
Transportation:	1 – Bus (Charter bus from Raritan Valley)
Teacher Chaperones:	3 (Paul Casner, Andrea Kahikina, and Susan Russo)
Parent Chaperone:	- 0-
Cost per pupil:	\$30.00 paid for by student

3. **Scholastic Action Magazine Site Visit**

Move to approve representatives from Scholastic Action Magazine to make a site visit, for a period of three hours, on May 4, 2016, to the Township of Ocean Intermediate School. The purpose of the visit is to observe the ongoing implementation of Scholastic Action Magazine (online program), utilized in the Communications Lab by Mrs. Abramowitz. The representatives attending from Scholastic Action Magazine will be Sarah Brian, the magazine's Editor-in-Chief and Assistant Editors, Christopher Molicki and Jennifer Shotz.

4. **Settlement Agreement & Release**

Move to approve a Settlement Agreement and Release for student number 15-16-02.

5. **Curriculum Work**

Move to approve 2016 Summer Curriculum Writing in accordance with the attached memorandum dated April 8, 2016.

6. **High School – New Course Offerings (Revised List) for the 2016-2017 School Year**

Move to approve the revised list of new courses, to be offered to high school students, for the 2016-2017 school year in accordance with the attached memorandum dated April 13, 2016. (Original list was dated March 22, 2016 and discussed by the Board at the work meeting held on April 12, 2016.)

7. **Observation**

Move to approve Lauren McEwan, a Junior at The College of New Jersey, to complete 25 hours of observation for Speech Therapy. Ms. McEwan will observe District speech therapists at the Wanamassa, Wayside and Ocean Township Elementary Schools during the period of May 23, 2016-June 10, 2016.

8. **Student Observers**

Move to approve a student observers for the 2015-2016 school year in accordance with the attached memorandums (2) dated April 15, 2016.

9. **High School Delayed Opening Schedule for Special Testing**

Move to approve a delayed opening schedule for the New Jersey Biology Competency Test (NJBCT), May 25 & 26, 2016 in accordance with the attached memorandum dated April 4, 2016.

10. **Professional Development Activities – Staff**

Move to approve the attached memorandums (3) dated April 15, 2016, re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

11. **Addendums to Out of District Private Tuition for the 2015-2016 School Year**

Move to approve addendums to out of district private tuition for the 2015-2016 school year in accordance with the attached memorandums (3) dated April 14, 2016.

12. **Revision to Out of District Private Tuition for the 2015-2016 School Year**

Move to approve a revision to out of district private tuition for the 2015-2016 school year in accordance with the attached memorandum dated April 14, 2016.

Motion(s) carried: 8-0

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mr. Palutis, for approval of the following item(s):

1. **Retirements**

Move to approve the following retirements:

Michele LoConte, District Attendance Officer, effective July 1, 2016
Patricia Rose, Supervisor of Transportation, effective September 1, 2016

2. **Resignations**

Move to approve the following resignations:

Erica Andresen, English Teacher, Ocean Township High School effective June 30, 2016
Samantha L. Wild, Instructional Assistant, Wayside Elementary School, effective
April 29, 2016

3. **Maternity Leave – Second Year**

Move to approve the following staff members to take a second year maternity leave of absence for the 2016-2017 school year:

Melissa Gissubel, Science Teacher, Township of Ocean Intermediate School
Laura Terlecksky, English Teacher, Ocean Township High School

4. **Affirmative Action Officer's Salary for the 2015-2016 School Year**

Move to approve the salary for Christine Fogler, District Affirmative Action Officer, for the 2015-2016 school year. Mrs. Fogler's salary will be \$10,350.00; it will be retroactive to September 1, 2015.

5. **Non-Represented Salaries for the 2015-2016 School Year**

Move to approve salaries for Non-Represented Employees for the 2015-2016 school year in accordance with the attached list dated, April 8, 2016. The list includes both 10 and 12-month employees. Salaries will be retroactive to July 1, 2015 for 12-month employees and September 1, 2015 for 10-month employees.

6. **Contracts Not Offered for the 2016-2017 School Year**

Move to approve not to offer a contract to the following employee for the 2016-2017 school year:

Marta Feliz, Special Education Teacher, Township of Ocean Intermediate School

7. **Class-Size Reduction Teachers – Contracts Not Offered for the 2016—2017 School Year**

Move to approve not to offer contracts to the following Class Size Reduction Teachers for the 2016-2017 school year:

Nicole Farina, Wayside Elementary School
Nicole Ippolito, Wayside Elementary School
Maureen Mahaffey, Ocean Township Elementary School
Cristy Molnar, Wanamassa Elementary School

8. **Employees Not Offered Contracts for the 2016-2017 School Year**

Move to approve that the following employees not be offered contracts for the 2016-2017 school

year. During the 2015-2016 school year they were employed to fill non-tenure track positions: one-year maternity, one-year leave of absence or partial year positions:

Allison Schultz, English Teacher, Ocean Township High School
Francesco DiMiceli, Mathematics Teacher, Township of Ocean Intermediate School
Alyssa Galasso, Mathematics Teacher, Township of Ocean Intermediate School
Samantha Hoffman, Science Teacher, Township of Ocean Intermediate School

9. **Employees Not Offered Contracts for the 2016-2017 School Year**

Move to approve not to offer contracts, due to staffing needs, to the following employees for the 2016-2017 school year

Nicholas Alvarez, Health & Physical Education Teacher (Part-time), Township of Ocean Intermediate School
Vincenzo Franze, Health & Physical Education Teacher, Township of Ocean Intermediate School
Eric Gallotto, Special Education Teacher, (Part-time), Ocean Township High School
Libby Landman, Special Education Teacher, (Part-time), Ocean Township High School
Mary Kate Shalhoub, Special Education Teacher, Township of Ocean Intermediate School

10. **Non-Tenured Custodian/Maintenance/Grounds**

Move to approve the renewal of non-tenured Custodians, Maintenance, and Grounds Personnel for the fixed term of July 1, 2016 – June 30, 2017, in accordance with the attached list dated April 8, 2016.

11. **Teacher and Administrator Recommendation List for the 2016-2017 School Year**

Move to approve the teacher and administrator recommendation list, for the 2016-2017 school year, in accordance with the attached memorandum dated April 8, 2016.

12. **Affirmative Action Officer for the 2016-2017 School Year**

Move to approve Christine Fogler as the District's Affirmative Action Officer for the 2016-2017 school year. Mrs. Fogler's salary will be \$10,712.00.

13. **Approval of Salaries for the 2016-2017 School Year**

Move to approve salaries for the 2016-2017 school year for the following groups, in accordance with the attached lists dated April 8, 2016 and April 11, 2016 (Administrators only).

Administrators
Bus Drivers
Custodians, Grounds & Maintenance
Instructional Assistants/Bus Aides
Non-Represented Employees
Secretaries
Teachers

14. **Maternity Leave of Absence**

Move to approve a maternity leave of absence, for the 2016-2017 school year, for Andrea Sarles, Guidance Counselor at Ocean Township High School. Mrs. Sarles's maternity leave will begin September 1, 2016 and end on June 30, 2017. Mrs. Sarles's last day of work will be June 21, 2016. Mrs. Sarles will be responsible for paying the appropriate contribution towards her health insurance coverage for the first 12-weeks of her maternity leave. Mrs. Sarles is expected to return to work on September 1, 2017.

15. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA and NJFLA, for a period of 6 weeks for David Cohen, Assistant Network Manager, Technology Department, District-wide. Mr. Cohen's unpaid family leave of absence will begin June 17, 2016 and end on July 29, 2016. Mr. Cohen's last day of work will be June 16, 2016. He is expected to return to work on August 1, 2016. While out on an unpaid family leave of absence, Mr. Cohen will be responsible for paying the appropriate contribution towards his health insurance coverage.

16. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence, as designated under FMLA, for Michelle Morgan, Computer Lab Assistant, Wayside School beginning April 21, 2016 and continuing through June 6, 2016. Mrs. Morgan is expected to return to work on Tuesday, June 7, 2016.

17. **Unpaid Leave of Absence**

Move to approve an unpaid leave of absence for Amanda Maltese, Supervisor of Math and Business Education/Grades 6-12, to take an 8 week unpaid leave of absence with the continuation of health benefits. Mrs. Maltese's unpaid leave of absence would begin on June 6, 2016 and end on July 29, 2016. Mrs. Maltese's last day of work will be May 27, 2016. She is expected to return to work on August 1, 2016. While out on an unpaid leave of absence, Mrs. Maltese will be responsible for paying the appropriate contribution towards her health insurance coverage.

18. **Substitute Teachers for the 2015-2016 School Year**

Move to approve Substitute Teachers for the 2015-2016 school year in accordance with the attached list dated April 15, 2016.

Motion(s) carried: 8-0

PLANNING & CONSTRUCTION: Mr. Palutis

Mr. Palutis introduced Mr. Frank Messineo, Solutions Architecture, who gave an update on the referendum projects. He reviewed a summary of current projects and its details (see attached)

Mr. Palutis made a motion, seconded by Mr. Moore for the following item(s):

1. **Professional Services**

Move to approve the award of a third party professional services contract to the following:

Awarded to:

Atlantic Engineering Laboratories. Inc. (AEL)

Duration:	Referendum Construction Projects Completion
Nature and Type of Contract:	Third Party Testing & Inspections
Amount of Contract:	See attached Analysis and Testing Rates

- a. These contracts will be awarded as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- b. The above professional has submitted a political contribution disclosure form in accordance with N.J.S.A. 19A-20.26.
- c. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection along with notice to the newspaper of record for this award.

Motion(s) carried: 8-0

TECHNOLOGY: Mr. Dietrich

Mr. Dietrich made a motion, seconded by Mr. Palutis for the following item(s):

1. Technology Plan for the 2016-2019 School Years

Move to approve the District’s Technology Plan for the 2016-2019 school years. Please find attached a copy of the Technology Plan and a copy of a memorandum (dated March 11, 2016) outlining the approval process guidelines.

Motion(s) carried: 8-0

OLD BUSINESS: None

NEW BUSINESS:

- Amy McGovern, Board Member, discussed the MakerSpace Project at the Ocean Township Elementary School and thanked the teachers for this beneficial program and all their efforts.

PUBLIC COMMENTS:

- Paul Fornicola, Mayor of Loch Arbour, discussed his concerns with Ocean objecting to Loch Arbour leaving the Township of Ocean School District.

Mr. Clayton arrived at 8:45 pm.

- Mr. Fornicola gave out a packet of affidavits from Senior citizens in Loch Arbour describing their property taxes. He was asked the value of their homes, but he did not know.
- Paul Mayerowitz, Cedar Village resident, discussed the fact that the tax rate is lower in Loch Arbour than in the Township of Ocean. He discussed the high assessments in Loch Arbour versus the Township of Ocean and how taxes are lower in Loch Arbour than in Township of Ocean.
- Mike Reilly, President, TOEA, read a statement regarding decisions by the administration and the Union’s disappointment with the administration.
- Tony Gandela, Loch Arbour resident, discussed her residence in Loch Arbour and her difficulty in paying property taxes in Loch Arbour.

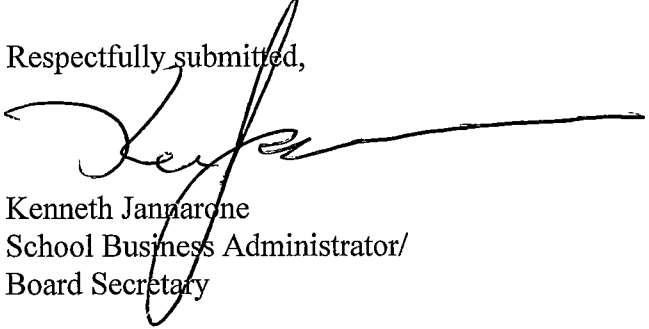
Minutes of the Regular Monthly Meeting –
April 19, 2016 Continued:

- Loch Arbour resident, Evergreen Place, described his difficulties with the school district tax obligation.
- Batya VanNostrand, Wanamassa Parent, discussed her property taxes in Ocean Township. She also discussed her positive experience in the PTA and with Dr. Stefankiewicz. She also spoke about her positive experiences with teachers in the district.
- Dr. Marwin Meller, resident, thanked the Board of Education for listening to the community on many important issues.
- Paul Mayerowitz, Cedar Village resident, asked about the time limit for speakers and about certificates for students. He also asked about professional services contracts and the information provided to the public.
- Barbara Hudson, resident, asked about the Loch Arbour situation. She also asked about the teachers concerns with the administration.

ADJOURNMENT: 9:27 p.m.

There being no further business, Mrs. Parlamas made a motion, seconded by Mr. Palutis, that the meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,



Kenneth Jannarone
School Business Administrator/
Board Secretary

**MINUTES OF THE REGULAR MEETING
TOWNSHIP OF OCEAN BOARD OF EDUCATION
BUDGET HEARING
April 26, 2016**

CALL TO ORDER

The Board President, Joseph Hadden, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, April 26, 2016 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 7, 2016.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 7, 2016 and The New Coaster Newspapers on January 7, 2016.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 7, 2016.

ROLL CALL

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Sean Moore, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi.

1. **PRESENTATION OF PROPOSED 2016-2017 SCHOOL BUDGET** – Board of Education and District Administration presented the 2016-2017 Budget. See attached power point presentation.
2. **PUBLIC QUESTIONS AND COMMENTS ON THE 2016-2017 PROPOSED BUDGET**
At this time, the Board will entertain any questions or comments on the 2016-2017 School Budget:
 - Dr. Marwin Meller, resident, asked about the Stem and Steam initiatives. The Superintendent discussed the plans for the science-technology, engineering, art and math initiatives at all the schools and the large part the new referendum is playing in regard to these initiatives.
 - Paul Mayerowitz, resident, asked about the new reading program and why it is needed this year. the Superintendent discussed the support of the old program and the inclusive nature of the new program for ESL, Basic Skills and special education students. Mr. Mayerowitz also asked about the Loch Arbour situation and the possibility of losing the 2.1 million dollars from the budget. The Board of Education discussed the timing of that scenario.

FINANCIAL MANAGEMENT & RESOUCES SERVICES: Mr. Moore

Mr. Moore made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

3. **RESOLUTION ADOPTING THE BUDGET APPROPRIATIONS FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, the tentative school district budget for the 2016-2017 school year was adopted by the Board of Education, approved by the Executive County Superintendent and the tentative budget was advertised in the newspaper of record as well as posted on the school district website;

BE IT RESOLVED, that the Board of Education of the Township of Ocean adopt the following school budget appropriations for the 2016-2017 school district budget statement:

General Funds	\$72,697,671
Special Revenue Fund.....	1,906,450
Debt Service Fund.....	3,690,510
Total 2016-2017 Proposed Budget.....	<u>\$78,294,631</u>

4. **RESOLUTION APPROVING THE SOURCES OF ANTICIPATED BUDGET REVENUE FOR THE 2016-2017 SCHOOL YEAR**

a) **GENERAL FUNDS**

BE IT RESOLVED, that there be appropriated from General Fund Surplus \$2,500,169 and this sum be applied to the General Funds in an effort to reduce taxes in the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that there be raised from Local Taxes for General Funds \$61,425,948 for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Board anticipates \$43,850 in Tuition/Transportation Revenue which is to be applied to the General Fund for the 2016-2017 school year;

BE IT FURTHER RESOLVED, that the Board anticipates \$482,600 of Miscellaneous Revenue and Rental Income which is to be applied to the General Funds for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Board anticipates \$7,770,200 of State Aid and \$400,000 of extraordinary Special Education Aid, which is to be applied to the General Funds for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Board anticipates \$73,904 of Medicaid Reimbursement which is to be applied to the General Fund, for the 2016-2017 school year.

(b) **CAPITAL RESERVE ACCOUNT**

BE IT RESOLVED, that the Board anticipates \$1,000 of earned interest; and

(c) **SPECIAL REVENUE FUND**

BE IT RESOLVED, that the Board anticipates \$1,414,217 of Restricted Federal Aid which is to be applied to the Special Revenue Fund for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Board anticipates \$492,233 of Restricted State Aid, which is

to be applied to the Special Revenue Fund for the 2016-2017 school year.

(d) DEBT SERVICE FUND

BE IT RESOLVED, that there be raised from Local Taxes for the Debt Service Fund \$3,501,658 for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Board of Education anticipates \$188,852 of Debt Service Aid Type II, which is to be applied to the Debt Service Fund for the 2016-2017 school year; and

5. APPROVAL FOR WORKSHOP/TRAVEL AND RELATED EXPENSES

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500. In a given school year (July 1 through June 30); and the Board of Education established \$118,000 as the maximum travel amount for the current school year (2015-2016) and has expended \$65,127 as of this date; now the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, a maximum expenditure of \$95,000 for all staff and board members for the 2016-2017 school year.

Motion(s) on items: #3, 4, 5, carried: 9-0

INSTRUCTION & EDUCATION: Mr. Marshall

Mr. Marshall made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. Student Suspensions

BE IT RESOLVED THAT the Board of Education approves the following:

WHEREAS, Students ID Numbers 73850, 73920, and 70488 have been duly noticed and afforded the opportunity to participate in a hearing before the Board of Education, and have been afforded certain due process rights; and

WHEREAS, Students were advised of their right to appeal to the Commissioner of Education; and,

WHEREAS, Students (73920 and 70488) participated in a hearing before the Board of Education, which took place on April 19, 2016, and Student (73850) was given the opportunity to participate in a hearing which took place on April 26, 2016, and have been afforded certain due process rights; and,

WHEREAS, the preponderance of the evidence indicated that he/she engaged in prohibited conduct on March 23, 2016 and that said behavior constitutes good cause for further discipline.

NOW, THEREFORE, BE IT RESOLVED THAT Students ID No. 73850, 73920, and 70488 will be placed in an interim alternative placement for the remainder of the semester ending June 30, 2016.

BE IT FURTHER RESOLVED, THAT Students ID No. 73850, 73920, and 70488 will be excluded from participating in all Ocean Township High School extracurricular school activities and are not permitted on any school property or at any other school function without prior approval of the Superintendent during the period ending June 30, 2016.

Motion(s) on item #1 carried: 9-0

OLD BUSINESS: None

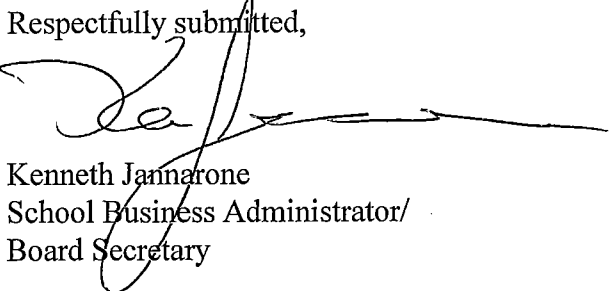
NEW BUSINESS: None

PUBLIC COMMENTS: None

ADJOURNMENT: 8:58 p.m.

There being no further business, Mrs. Parlamas made a motion, seconded by Mr. Palutis, that the meeting be adjourned. This motion carried: 9-0.

Respectfully submitted,



Kenneth Jannarone
School Business Administrator/
Board Secretary

FINANCIAL, MANAGEMENT & RESOURCE SERVICES

Office of the School Business Administrator
Township of Ocean School District
May 3, 2016

REQUESTS FOR USE OF SCHOOL FACILITIES

St. George Greek Orthodox Church

OTHS, Track
May 3, 5, 8, 10, 12, 15, 19, 22, 24, 24, 25, 26, &
27, 2016
6:00 pm – 7:30 pm
Purpose: Goya Olympics Practice
Use of Facility Fee: \$0.00

Twp of Ocean Historical Museum

Admin Bldg, Auditorium
October 18, 2016
6:45 pm – 9:00 pm
Purpose: Speaker Presentation
Use of Facility Fee: \$0.00

Twp of Ocean DHS

Wayside, Auditorium, Gym, Playground
February 20, 2017
7:00 am – 6:00 pm
Purpose: Holiday Care Program
Use of Facility Fee: \$0.00
Custodial Reimbursement: \$520.00

Twp of Ocean DHS

Wanamassa, Gym, Classrooms, Playground
Weekdays September 2016 through June 2017
7:00 am – 8:30 am & 3:00 pm – 6:00 pm
Purpose: Before and After School Care
Use of Facility Fee: \$0.00

Twp of Ocean DHS

Wayside, Auditorium, Gym
Mondays & Wednesdays, September 26, 2016
through June 7, 2017
6:00 pm – 8:30 pm
Purpose: Adult Fitness
Use of Facility Fee: \$0.00

Twp of Ocean DHS

Wayside, Library, Gym, Classrooms,
Playground
Monday through Friday, September 2016
through June 2017
7:00 am – 8:30 am & 3:00 pm – 6:00 pm
Purpose: Before and After School Care
Use of Facility Fee: \$0.00

Twp of Ocean DHS

Wayside, Gym
Monday through Friday, November 28, 2016
through March 3, 2017
6:00 pm – 9:00 pm
Purpose: Youth basketball
Use of Facility Fee: \$0.00

INSTRUCTION & EDUCATION

Office of the Assistant Superintendent of Schools
Curriculum & Instruction
Township of Ocean Schools



MEMORANDUM FOR: James Stefankiewicz, Ed. D.
FROM: Melody Ragle
RE: N.J.A.C. 6A:23B-1.2(c)3
DATE: April 29, 2016
CC: Marion Conrad, Ken Jannarone

Below are Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B for BOE approval. The attendance at said activity is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Last	First	Subject	Title	Date	FEE*
Aldino	Kathleen	G&T	Robotics Day for Grades K - 12 - Rutgers	6/9/16	\$50.00**
Haney	Christine	G&T	Robotics Day for Grades K - 12 - Rutgers	6/9/16	\$50.00**
Aldino	Kathleen	G&T	Scratch Day for Grades k - 8 - Rutgers	5/11/16	\$50.00**
Haney	Christine	G&T	Scratch Day for Grades k - 8 - Rutgers	5/11/16	\$50.00**
Hanley	Ann	ELA	AP Forum - Monmouth University	5/18/16	**
O'Neill	Tara	ELA	AP Forum - Monmouth University	5/18/16	**
Terlecksky	John	ELA	AP Forum - Monmouth University	5/18/16	**
Argyelan	Lauryn	MDS	What's New Autism Research – RPDA***	6/8/16	**
Weldon	Kelly	Principal	Career Pathways Kickoff Meeting - Middlesex Community College	5/19/16	n/a
Brenna-Hall	Julia	Guidance	Good Ideas Conference - Georgian Court	5/13/16	n/a
Kreiger	Brittany	Guidance	Good Ideas Conference - Georgian Court	5/13/16	n/a
McHugh	Kristen	Guidance	Good Ideas Conference - Georgian Court	5/13/16	n/a
Weldon	Kelly	Principal	NJPSA**** Student Leadership Awards - Monroe	5/12/16	n/a

* Registration fees are supported by local professional development funds and Title IIA of NCLB

**Substitute Pay of \$85 per day

***Regional Professional Development Academy

****NJ Principals and Supervisors Assn

SPECIAL SERVICES OFFICE
TOWNSHIP OF OCEAN SCHOOL DISTRICT
DATE: April 20, 2016

MEMORANDUM FOR: Dr. James Stefankiewicz, Superintendent

FROM: Denise S. Ricciardi, Assistant Superintendent: Special Services

RE: Cancellation Out of District Private Tuition 2015-2016

Please submit the following cancellation for board approval:

<u>School</u>	<u>Student</u>	<u>Classification</u>	<u>Tuition</u>
Collier School	1	*ESERS	\$51,330.00

Effective: April 12, 2016

*Eligible for Special Education and Related Services

cc: M. Conrad
K. Jannarone
P. Rose

PERSONNEL

Dean Athans, MAT

33 Dorset Road, Ocean Township, NJ, 07712
Home Phone – (732) 988-6658 Cell Phone - (732) 546-5744
Athans733@gmail.com

Objective	To compassionately demonstrate my skills and dedication to the education of students both within and beyond the classroom environment.	
Education	MAT SS. EDS with an ESL endorsement	<i>May 2013</i>
	Monmouth University, West Long Branch, NJ 3.57 GPA	
	B.A. History and Social Studies	<i>May 2010</i>
	Salisbury University, Salisbury, MD 3.3 GPA	

Teaching Related Experiences

Student Teaching Experience, Ocean Township High School–Grade 12	<i>Spring 2013</i>
<ul style="list-style-type: none">• Prepared complete and concise daily lesson plans for U.S History III• Integrated modern technology into daily lesson plans to enhance learning experience• Created and implemented a unit plan on the United States involvement in Vietnam• Maintained ethical interpersonal relationships with students and faculty	
Substitute Teacher, Ocean Township School District & Red Bank Reg. HS	<i>2010-present</i>
<ul style="list-style-type: none">• Supervised and ran class functions upon teacher's absences• Performed all tasks provided on the given lesson plan• Aided students with their class assignments	
Extended School Year Assistant, Wanamassa Elementary, Ocean, NJ	<i>Summer 2013</i>
<ul style="list-style-type: none">• Aided in developing fundamental daily living skills with special needs• Assisted instructor with supervision of students and classroom activities• Aptly monitored student's safety and addressed individual needs	
Assistant High School Football Coach, Red Bank Reg. High School	<i>2010-2013</i>
<ul style="list-style-type: none">• Head Junior Varsity Coach• Managed and organized team practices• Provided motivation and life skills for the students• Utilized strong communication, team building and problem-solving skills	
Field Experience, Hispanic Affair and Resource Center, Asbury Park, NJ	<i>Summer 2011</i>
<ul style="list-style-type: none">• Developed ESL curriculum for newly arrived citizens• Presented effective strategies for language acquisition• Independently led class with proper reading and language techniques to model	
Avid Tutor, Red Bank Regional Middle School, Red Bank, NJ	<i>2011</i>
<ul style="list-style-type: none">• Tutored students on subjects which caused them trouble• Mentored student on daily organizational skill• Enabled myself to be a role model for students	

Relevant Skills

- NCATE accredited course
- TESOL/SPA accredited ESL courses
- Proficient in Smart Board uses
- Proficient in Microsoft Word, Excel, and PowerPoint
- CPR/AED certified

References- Available upon request

Vincenzo Cosimo Franze
908.489.0302 | vinfranfit@gmail.com

Objective:

Pursue a career in the teaching field, specializing in health and physical education. Help people of a young, growing population to live a happy, healthy and balanced lifestyle by sharing my knowledge of exercise and nutrition; while teaching practical application of skills necessary to achieve such a lifestyle.

Education:

BA in Health Promotion and Fitness Management | May 2013
Rowan University - Glassboro, NJ

Relevancies:

Learned and applied modern methods of exercise and nutrition to help empower all populations.

- Personal Training - creating workout and diet plans for peers following ACSM guidelines.
- Wellness Coaching - motivational interviewing for lifestyle modification and empowerment.

Certifications:

Teacher of Health and Physical Education (K-12), ACSM- Exercise Physiologist, Lebert Training System Master Trainer, CPR/First Aid (Red Cross).

Experience:

Health and PE Teacher | September 2015 to Present
Ocean Township Intermediate School
Ocean Township, NJ

- Challenge students to reach their full potential both physically and mentally.
- Create lesson plans that engage students in all differentiation of learning styles.
- Follow required curriculum and apply teachings to age appropriate relevancy.
- Serve as a respected figure and role model for students at an influential age.

Soccer Coach, Junior Varsity Boys | August 2013 to Present
Ocean Township High School
Ocean Township, NJ

- Train student athletes in agility, speed and coordination necessary for the game of soccer.
- Teach young men how to work as a team, follow rules and practice good sportsmanship.

Personal/Group Trainer | September 2013 to Present
Ultimate Fitness and Fit Zone
Ocean Township, NJ

- Resistance training, sport conditioning, free weights, kettle bells and elastic power bands.
- Boot-camp classes, total body resistance suspension training and plyometrics.
- Framework preparation for fundamentals of clientele book keeping and facility maintenance.
- Specifically tailoring exercise routines for clients with muscular and skeletal dysfunctions.

Language Skill:

Fluent in English and Italian.

References:

Available upon request.

Katelyn Zimmerman ATC, LAT

12121 Emperor Dr NE
Albuquerque, NM 87123
(908) 433-1137
katezimm31@gmail.com

EDUCATION

University of New Mexico

Aug 2014-Present

Masters of Science in Physical Education- Concentration in Sports Administration

- Anticipated Graduation Date: May 2016

University of Delaware

Aug 2009-May 2013

Honors Bachelors of Science in Athletic Training

PROFESSIONAL CLINICAL EXPERIENCE

University of New Mexico, Albuquerque, NM

July 2014-Present

- Graduate Assistant Athletic Trainer

- Served as the primary certified athletic trainer for the Indoor Volleyball and Beach Volleyball teams, while assisting with Swim and Dive, Football, Track and Field.
- Managed emergent situations including, neurological conditions, and acute injury evaluation.
- Provided appropriate treatment for all acute and chronic injuries utilizing EBP techniques within injury assessments and rehabilitation protocols.
- Worked closely with team physicians and other specialists to refer and determine applicable treatment protocols for acute, chronic, and post-surgical injuries and conditions.
- Communicated daily with coaching staff about injuries and modifications to progress student-athletes back to sport.
- Educated student-athletes on proper care and progressions of athletic injuries.
- Created and implemented rehabilitative programs for post-surgical, knee, shoulder, and hand.
- Utilized an online record keeping system for documentation injuries, treatments and rehabilitation.
- Experienced in aiding student-athletes dealing with reproductive health, STI, and family planning needs.

Elite Athletic Training Services, Trenton, NJ

April 2014-June 2014

- Contracted Athletic Trainer

- Served as a certified athletic trainer for professional arena football practices, high school baseball and softball games, as well as youth soccer and collegiate rugby tournament coverage.
- Provided emergency care and evaluation of acute injuries and conditions.
- Provided pre and post practice/game taping and treatments.
- Communicated appropriate management and care of injuries with athletes, coaches, & parents.

University of Mississippi, Oxford, MS

Oct 2013-April 2014

- Intern Athletic Trainer

- Served as a certified athletic trainer for the Track & Field program and assisted with Cheer and Football.
- Provided appropriate treatment for acute and chronic injuries and illnesses while utilizing EBP techniques within injury assessments and rehabilitation protocols.
- Facilitated referrals for student athletes with general medical or orthopedic pathologies to team physicians.
- Educated student-athletes on proper care and progressions of athletic injuries.
- Communicated daily with co-worker on treatment plans for shared student-athletes.
- Utilized an online record keeping system for documentation injuries, treatments and rehabilitation.

University of Delaware, Newark, DE

Aug 2013-Oct 2013

- Intern Athletic Trainer

- Served in an interim capacity as the primary certified athletic trainer for Men's Basketball.
- Utilized evidence based practice techniques within injury assessments and rehabilitation protocols.
- Facilitated referrals for student-athletes with general medical or orthopedic pathologies to team physicians.
- Communicated daily with coaching staff about injuries and progression of student-athletes back to sport.
- Educated student-athletes on proper care and progressions of athletic injuries.

OTHER PROFESSIONAL EXPERIENCE

Maccabi USA, Pan American Games, Santiago, Chile

Dec 2015-Present

- Served as the primary certified athletic trainer for youth and Masters 35+ soccer teams and assisted with field hockey, rugby, tennis, basketball, and volleyball.
- In conjunction with other certified athletic trainers and team doctors, cared for the medical needs of 400 athletes.

Gildan New Mexico Bowl, Albuquerque, NM

Dec 2015

- Served as the host athletic trainer for the visiting Arizona Wildcats during their time in Albuquerque.

Justin Boots Sports Medicine, Albuquerque, NM

Sept 2015

- Assisted the Justin Boots Sports Medicine staff with pre and post show treatments as well as any acute/traumatic injuries that occurred during the New Mexico State Fair & Rodeo.

UNM Volleyball Gatorade Camps, Albuquerque, NM

July 2014 & 2015

- Served as the primary medical provider for youth athletes attending camps.
- Distributed Gatorade products to all campers.

UNM Volleyball Grass Bash, Albuquerque, NM

April 2015

- Provided acute medical care for all competitors throughout the charity volleyball event.

NJCAA Indoor Track & National Championships, Albuquerque, NM

March 2015

- Provided acute medical care for all competitors throughout the meet.

Mountain West Conference Indoor Track & Field Championships, Albuquerque, NM

Feb 2015

- Assisted associate athletic trainers with treatments and immediate care for all acute injuries that occurred throughout the meet.

LEADERSHIP EXPERIENCE

Clinical Preceptor

- University of New Mexico

Aug 2014-Present

- Supervised and mentored multiple athletic training students each semester, instructing them on proper athletic training techniques and practices.
- Reported back to and communicated with ATEP staff members.

- University of Delaware

Aug 2009-Oct 2009

- Supervised and mentored multiple athletic training students, instructing them on proper athletic training techniques and practices.
- Communicated with ATEP staff members on student progress and clinical skills.

Satellite Training Room Supervision

July 2014-Present

- Kept inventory of supplies and equipment.
- Consulted with Head Athletic Trainer to design plans for training room renovation.
- Oversaw daily and large facility maintenance projects.

Exam Proctor

Dec 2015-Present

- Proctored undergraduate athletic training Therapeutic Modalities exam.

NATA Quiz Bowl

June 2013

- Placed 2nd Runner up.

EATA Student Program Chair

March 2008-2009

- Lead the EATA Student Committee in planning and coordinating the Student Program at EATA Annual Meeting.
- Served as the main point of contact for student presenters throughout the conference.

PROFESSIONAL MEMBERSHIPS AND CERTIFICATIONS

- NATA Board of Certification Certified Athletic Trainer #2000014098
- Licensed Athletic Trainer in the State of New Mexico #610
- NATA Member since 2007
- RMATA Member since 2014
- American Red Cross CPR/AED Professional Rescuer/HC Provider
- Completion of Kinesio Taping Association International KT1, KT2, KT3, & KT4