

**MINUTES OF THE REGULAR MONTHLY MEETING
TOWNSHIP OF OCEAN
March 15, 2016**

CALL TO ORDER

The Board President, Joseph Hadden, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, February 16, 2016 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 7, 2016.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 7, 2016 and The New Coaster Newspapers on January 7, 2016.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 7, 2016.

ROLL CALL

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas and Mrs. Sylvia Sylvia-Cioffi. Mr. Sean Moore was absent. Board Attorney, Sean Kean, was in attendance.

PRESIDENT'S REPORT – No Report

STUDENT REPRESENTATIVES: Ms. Hanna Rose & Mr. David Walk

The student representatives reported on the following:

- Volleyball Tournament at the high school
- 'Beatlemania' Act.
- Spring sports starting up

SUPERINTENDENT'S REPORT – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following student awards:

William Lopes, 8th grade student, was selected by the Asbury Park Press, as a Second Place Winner in the February 24, 2016 Student Voice Section. The topic was "What changes would you make if you were principal for one day?" (William said he would include: access to Netflix, provide longer lunch periods and have a frozen yogurt machine in the cafeteria. William's Language Arts Teacher is Joanne Devito.

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Students in grades 4-8 competed in the Geography Bee within their grade levels and schools. The 'Bee' was organized by Mr. Christopher Wilson, Supervisor, Social Studies, Grades 6-12 and Mrs. Eleanor

Hughes, Supervisor, Language Arts, Social Studies, Grades K-5. Preliminary winners moved on to the District's finals competition which was held on Tuesday, December 15, 2015 at the Intermediate School.

The following students were finalists in our District's 2015-2016 National Geographic "GeoBee"

Nicholas Williams, 4th Grade, Wanamassa – teacher: Carol Francisco
Michael Bongiovanni, 4th Grade, Ocean Township Elementary School – teacher: Eric Ruane
Milo Montalvo, 4th Grade, Wayside - teacher Leann Bishop

Jane Alto, 5th Grade, TOIS, - teacher: Jeffery Reisler
William Clark, 5th Grade, TOIS – teacher: Susan English
Sabrinna Dos Santos, 6th Grade, TOIS – teacher: Kevin Mark
German Garcia, 7th Grade, TOIS - teacher: Ashley Holden
Reif Birzin, 7th Grade, TOIS – teacher: Jeanette Speck
Alexi Dufrene, 8th Grade, TOIS – teacher: Michele Cartaya

SECOND PLACE

Samuel Babitsky, Grade 8, TOIS – teacher: Michele Cartaya

FIRST PLACE/DISTRICT CHAMPION

Kamalpreet Kaur, Grade 6, TOIS – teacher: Paul McGrade

PUBLIC COMMENTS-AGENDA: None

APPROVAL OF BILLS: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following paid items:

Bills List	March 15, 2016	3,212,518.37
Payroll	February 29, 2016	2,153,133.06
Employer FICA & DCRP	February 29, 2016	46,215.27
Payroll	March 15, 2016	2,086,362.53
Employer FICA & DCRP	March 15, 2016	43,442.07
	Total	<u>\$7,541,671.30</u>

Motion(s) carried: 8-0

COMMITTEE REPORTS:

CO-CURRICULAR STUDENT ACTIVITIES: None

COMMUNITY LIAISON & COMMUNICATIONS: Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **Approval of Minutes:**

Move to approve the minutes in accordance with Board of Education bylaws #168 Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – March 8, 2016

2. **Policy(s)/Regulation(s)**

Move to approve the second and final reading of revisions to policy(s) and regulation(s).

Policy 1510 – (M) Rights of Persons with Handicaps or Disabilities/Policy on
Non-Discrimination

Regulation 1510 – (M) Rights of Persons with Handicaps or Disabilities/Policy on
Non-Discrimination

Policy 1530 – (M) Equal Employment Opportunities

Regulation 1530 – (M) Equal Employment Opportunities

Policy 1550 – (M) Affirmative Action Program for Employment and Contract Practices

Regulation 1550 – (M) Affirmative Action Program for Employment and Contract Practices

Policy 2260 – (M) Affirmative Action Program for School and Classroom Practices Complaint
Procedure

Regulation 2260 – (M) Affirmative Action Program for School and Classroom Practices
Complaint Procedure

Policy 2414 – (M) Programs and Services for Students in High Poverty and In High Need School
Districts

Regulation 2414 – (M) Programs and Services for Students in High Poverty and In High Need
School Districts

Policy 2421 – Vocational-Technical Education

Regulation 2421 – Vocational-Technical Education

Policy 2423 – (M) Bilingual and ESL Education

Regulation 2423 – (M) Bilingual and ESL Education

Policy 2624 – Grading System

Regulation 2624 – Grading System

Policy 2530 – Resource Materials

Regulation 2530 – Resource Materials

Policy 5465 – Early Graduation

Policy 5752 – (M) Marital Status and Pregnancy

3. **HIB Report**

The Board of Education affirms the following Harassment, Intimidation, and Bullying (HIB) Incident Summary Report for the 2015-2016 school year. The report was previously provided to the Board by the Superintendent of Schools. The Board has reviewed the report and affirms the Superintendent's decision.

HIB Report # 7 - Presented February 23, 2016

Motion(s) carried: 8-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Sylvia-Cioffi, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

The following resolution certifies that budget balances at the end of February were adequate to pay all remaining obligations of the 2015-2016 school year and that account groupings required by the State

have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.

RESOLUTION

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of February 29, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the final REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of February 29, 2016 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the final Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending February 29, 2016.

2. **Transfers**

The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.

Move for approval of the attached RESOLUTION dated, February 29, 2016 covering APPROPRIATION TRANSFERS in the 2015-2016 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for January 2016:**

Fire Drill

Ocean Township High School February 22, 2016
Twp. of Ocean Intermediate School February 1, 2016
Ocean Township Elementary School February 26 2016
Wanamassa Elementary School February 2, 2016
Wayside Elementary School February 24, 2016

Lockdown/Active Shooter Drill

Twp. of Ocean Intermediate School February 17, 2016

Evacuation Drill

Wayside Elementary School February 19, 2016

Tabletop Security Drill

Ocean Township High School February 25, 2016
Ocean Township Elementary School February 29, 2016
Wanamassa Elementary School. February 29, 2016

4. **Use of Facilities**

Move to approve the use of facilities according to the attached list dated March 15, 2016.

5. **Donation**

Move to approve the donation of furniture with approximate market price total of \$3,585.00 as per the attached detail. This donation was made by Mr. Tom Mott of Visible Systems Corporation.

6. **Inter-local Services Agreement**

Move to approve the Inter-local Services Agreement with the Township of Ocean for the rental of school buses to the Township Recreation Department for use during the 2016 summer camp program in the amount of \$8,000. (As per attached)

7. **Cooperative Purchasing Services for the 2016-2017 School Year**

Move to approve the Educational Data Services (EDS) Cooperative Purchasing Program, at a fee of \$11,940 for the following supplies:

Office & Computer	Copy Duplicator	Science
Industrial Arts	Fine Arts	Physical Education
Health	Audio/Visual	Athletic
Custodial	Family & Consumer Science	

Note: By participating in this cooperative purchasing program the district realized a savings of \$284,732 for the 2015-2016 school year versus state contract.

8. **Shared Services Contract**

Move to approve the Shared Services contract bid award with the Township of Ocean municipality regarding custodial, maintenance and grounds uniform rental. This co-operative agreement will be for the period of January 2016 to December 2018 in accordance with the uniform shared services and consolidated act (N.J.S.A. 40A:65-1).

9. **Additional: Use of Facilities**

Move to approve the use of facilities according to the attached list dated March 15, 2016.

Motion(s) carried: 8-0

INSTRUCTION & EDUCATION: Mr. Marshall

Mr. Marshall made a motion, seconded by Mr. Dietrich, for approval of the following item(s):

1. **Overnight Trip Request**

Move to approve the following overnight trip request:

Group:	DECA – Grades 9-12
Number of Students:	12 (National Qualifiers)
Date:	Depart: Friday, April 22, 2016, 2:00 pm Return: Wednesday, April 27, 2016, 8:00 pm
Destination:	Nashville, TN
Purpose:	DECA International Career Development Conference
Transportation:	School bus to the airport, plane to Nashville.
Teacher Chaperones:	2 - Greg Colón and Joe Maffei

Cost: \$550.00 for registration and housing; \$300.00 for the flight
(Costs will be covered by School Store revenue. Students will
will pay the balance.)

2. **Professional Development Activities – Staff**

Move to approve the attached memorandums (2) dated March 11, 2016, re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

Motion(s) carried: 8-0

NEGOTIATIONS: Mrs. Sylvia-Cioffi

Mrs. Sylvia-Cioffi made a motion, seconded by Mr. Palutis, for approval of the following item(s):

1. **Memorandum of Agreement –TOAA**

Move to approve the Memorandum of Agreement between the Township of Ocean Board of Education and the Township of Ocean Administrators' Association for the years 2015-2016, 2016-2017 and 2017-2018, as per attached.

Motion(s) carried: 8-0

PERSONNEL: Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mr. Palutis, for approval of the following item(s):

1. **Volunteer Coaches**

Move to approve the following as Volunteer Coaches for the 2015-2016 school year:

Nicole Del Pizzo, High School Softball
Kelsey English, High School Track
Matthew Goldfarb, High School Tennis

2. **Retirement**

Move to approve the retirement of Susan Palaia Jarosiewicz, ESL Teacher, High School, effective July 1, 2016.

3. **Credit Reimbursement – Summer and Fall 2015**

Move to approve credit reimbursement for staff who completed courses during the Summer and Fall 2015, in accordance with the attached list dated March 1, 2016.

4. **Substitute Teachers**

Move to approve Substitute Teachers for the 2015-2016 school year in accordance with the attached list dated March 11 2016.

5. **Administrators' Salaries for the 2015-2016 School Year**

Move to approve Administrators' salaries for the 2015-2016 school year, retroactive to July 1, 2015, in accordance with the attached list dated March 11, 2016.

6. **Central Office Administrators' Contracts for the 2015-2016 School Year**

Move to approve Central Office Administrators' contracts for the 2015-2016 school year, retroactive to July 1, 2015; copies are attached.

Marion Conrad, Assistant Superintendent of Schools/Curriculum and Instruction
Denise Ricciardi, Assistant Superintendent of Schools/Special Services
Kenneth Jannarone, School Business Administrator/Board Secretary

7. **Issuance of Contract**

Move to approve that a contract be issued to the following:

To fill a vacancy position:

Mary Kate Shalhoub	Special Education Teacher	\$53,955.00
	Intermediate School	Prorated
	Actual Start and Effective	BA/Step I
	Dates: Pending criminal history background check.	

(Ms. Shalhoub replaces Nancy Redding who retired.)

Motion(s) carried: 8-0

PLANNING & CONSTRUCTION: Mr. Palutis

Mr. Palutis made a motion, seconded by Mrs. Sylvia-Cioffi for the following item(s):

1. **Change Order: TOIS Science Room Renovations**

Move to approve a negative change order (credit) in the amount of \$30,017.46 for J&M Quality Contracting, per the recommendation by Solutions Architecture. The amount will decrease the original bid amount of \$1,544,200.00 to \$1,514,182.54 for the Township of Ocean Intermediate School Science Room Renovations.

2. **Change Order: OTES Art & Music Room Renovations**

Move to approve a negative change order (credit) in the amount of \$2,357.00 for Cypreco Industries, Inc., per the recommendation by Solutions Architecture. The amount will decrease the original bid amount of \$74,113 to \$71,456 for the Ocean Township Elementary School Art & Music Room Renovations.

3. **Change Order: OTES & Wanamassa School Unit Ventilator Upgrades**

Move to approve a negative change order (credit) in the amount of \$28,426.30 Kappa Construction Corp., per the recommendation by Solutions Architecture. The amount will decrease the original bid amount of \$1,443,000.00 to \$1,414,573.70 for the Ocean Township Elementary and Wanamassa Elementary Schools Unit Ventilator Upgrades.

Motion(s) carried: 8-0

TECHNOLOGY: No Report

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS:

- Paul Fornicola, Mayor of Loch Arbour, discussed his issue with Loch Arbour and the school tax increase they incurred. He discussed the seniors that have had to sell their homes. He talked about their desire to pull out of the Township of Ocean School District. He asked the Board of Education not to challenge their application to separate from the school district.
- Valerie Boodoghians, school nurse, was here to thank Vic Milano; Principal Wanamassa Elementary School, Marion Conrad; Asst. Superintendent, Curriculum & Instruction and Dr. James Stefankiewicz; Superintendent, regarding their efforts to help her with a terroristic threat she received from a parent. She discussed the issue with social media and the difficulties with student nursing.
- Dr. Marwin Meller, resident, discussed the televising of meeting. The Board of Education discussed the availability of the meeting on audio on the website.
- Mrs. Hudson, resident, asked about the Loch Arbour issue. The Board Attorney discussed that there is an ongoing litigation and cautioned the Board of Education not to comment. Mrs. Hudson also asked about the transgender bathroom arrangement.
- Paul Mayerowitz, resident, questioned the amount of taxed Loch Arbour contributes to the school system. The Board indicated the amount of taxes is over 2 million dollars.
- Chris Siciliano, Mayor, Township of Ocean, thanked the Board of Education for letting them use the high school facilities for necessary township meetings.

ADJOURNMENT: 8:48 p.m.

There being no further business, Mrs. Parlamas made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 8-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/
Board Secretary